The Campus Safety and Security Report and the Fire Safety Report provide information to help members of the campus community safeguard themselves, their families, and the community as they engage in the life of Covenant Seminary. The reports include information about security, missing persons, fire safety, the sexual misconduct policy, and the alcohol and drug use policy. The Seminary is required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1990, the Campus Sexual Violence Act, the Violence Against Women Act, the Higher Education Opportunity Act of 2008, and the Drug Free Schools and Community Act to publish this information and distribute it to faculty, staff and students.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1990 and the amendments to that act of 1992, 1998, 2008, and 2013 also require educational institutions to make statistics available concerning the occurrence of certain crimes reported to Covenant Seminary’s Public Safety Office (PSO) or to local police agencies. The PSO does not investigate crime reports to determine whether a crime actually occurred, but relies on the expertise of local law enforcement for such investigation. Unless local law enforcement is able to determine that a reported crime did not occur, the PSO will publish a report of the crime.

Though reports of crime are rare at Covenant Seminary, the PSO assembles any Clery crime statistics available by combining crime reports originating from the campus community and from local law enforcement agencies. Reports originating from the community include any reports brought by Seminary officials who have significant responsibilities for student and campus activities. Such officials, by nature of their positions, are legally required to report any crimes of which they are aware to the PSO. The PSO publishes statistics each September reflecting all credible crime reports received in the annual Campus Safety and Security Report (which is part of this document) which were committed in the three calendar years preceding its publication. If you would like more details regarding any crimes reported below, please contact Peter Render, Manager of Facilities and Campus Safety, at (314) 392-4166 or David Brown, Director of Campus Operations, at (314) 392-4165.
**Crime Statistics**

Crime statistics, as required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, are recorded below. There are several crime categories specified by the act. For each of these categories, the number or crime reports received by the PSO is recorded. The information is given for the preceding three years and for several geographical locations.

### On Campus Buildings

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<tr>
<th>Category</th>
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<td>Stalking</td>
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Referrals for disciplinary action:
- Drug-related Violations: 0 0 0
- Illegal Weapons Possession: 0 0 0
- Liquor Law Violations: 0 0 0

Arrests:
- Drug-related Violations (Arrests): 0 0 0
- Illegal Weapons Possession (Arrests): 0 0 0
- Liquor Law Violations (Arrests): 0 0 0
- Murder/Non-Negligent Manslaughter: 0 0 0
- Negligent Manslaughter: 0 0 0

### On Campus Residences

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- Drug-related Violations: 0 0 0
- Illegal Weapons Possession: 0 0 0
- Liquor Law Violations: 0 0 0

Arrests:
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- Illegal Weapons Possession (Arrests): 0 0 0
- Liquor Law Violations (Arrests): 0 0 0
- Murder/Non-Negligent Manslaughter: 0 0 0
- Negligent Manslaughter: 0 0 0
### Non Campus Property - 8500 Block of Gulf Drive

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### Public Property - Conway Park

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No hate crimes were reported for the years 2011, 2012, or 2013.
Fire Safety Statistics—Campus Residences

The numbers below reflect fires in the residences located on the Covenant Seminary campus which were reported to the PSO for the years shown.

**2011 Total Number of Fires in Campus Residences:**

In 2011, there were no fires to report for 400 Covenant Lane.
In 2011, there were no fires to report for 406 Covenant Lane.
In 2011, there were no fires to report for 412 Covenant Lane.
In 2011, there were no fires to report for 418 Covenant Lane.
In 2011, there were no fires to report for 424 Covenant Lane.
In 2011, there were no fires to report for 430 Covenant Lane.
In 2011, there were no fires to report for 441 Covenant Lane.
In 2011, there were no fires to report for 12262 Conway Road.
In 2011, there were no fires to report for 12270 Conway Road.
In 2011, there were no fires to report for 12304 Conway Road.
In 2011, there were no fires to report for 32 Balcon Estates.
In 2011, there were no fires to report for 34 Balcon Estates.

**2012 Total Number of Fires in Campus Residences:**

In 2012, there were no fires to report for 400 Covenant Lane.
In 2012, there were no fires to report for 406 Covenant Lane.
In 2012, there were no fires to report for 412 Covenant Lane.
In 2012, there were no fires to report for 418 Covenant Lane.
In 2012, there were no fires to report for 424 Covenant Lane.
In 2012, there were no fires to report for 430 Covenant Lane.
In 2012, there were no fires to report for 441 Covenant Lane.
In 2012, there were no fires to report for 491 Covenant Lane.
In 2012, there were no fires to report for 12262 Conway Road.
In 2012, there were no fires to report for 12270 Conway Road.
In 2012, there were no fires to report for 12304 Conway Road.
In 2012, there were no fires to report for 32 Balcon Estates.
In 2012, there were no fires to report for 34 Balcon Estates.

**2013 Total Number of Fires in Campus Residences:**

In 2013, there were no fires to report for 400 Covenant Lane.
In 2013, there were no fires to report for 406 Covenant Lane.
In 2013, there were no fires to report for 412 Covenant Lane.
In 2013, there were no fires to report for 418 Covenant Lane.
In 2013, there were no fires to report for 424 Covenant Lane.
In 2013, there were no fires to report for 430 Covenant Lane.
In 2013, there were no fires to report for 441 Covenant Lane.
In 2013, there were no fires to report for 491 Covenant Lane.
In 2013, there were no fires to report for 12262 Conway Road.
In 2013, there were no fires to report for 12270 Conway Road.
In 2013, there were no fires to report for 12304 Conway Road.
In 2013, there were no fires to report for 32 Balcon Estates.
In 2013, there were no fires to report for 34 Balcon Estates.
Fire Safety Report

Fire Safety Education
Steps for reducing the risk of fire and for responding in case of a fire are provided in the Student Handbook. Covenant Seminary staff are provided training in the use of fire extinguishers upon request.

Fire Prevention Policies for Campus Housing

1. No items are to be stored in the mechanical closets in campus apartments, and items may not be placed near furnace air return vents.
2. Only persons employed by Covenant Seminary may work on or repair heating or air conditioning units or other mechanical equipment in the apartments.
3. No items of any kind are to be left in common hallway areas or on the building stoops.
4. Candles are not permitted in any campus housing unit. Incense, potpourri, and/or other items that generate open flame are prohibited in apartments. Electric potpourri cookers are acceptable.
5. Grills must be used outside and must be pulled away from the building and from under decks before use.
6. Cooking may only be done in the kitchen. This includes cooking done in portable appliances such as toasters, rice cookers, electric water pots, and coffee makers.
7. Smoking is prohibited in all Seminary-owned housing.
8. Fire codes strictly prohibit children from playing in apartment building hallways at any time, including winter.

Student Housing Evacuation Procedures

1. Know the location of fire extinguishers and fire exits in your building and know how to use them. Teach your family what to do in case of fire. You can find useful resources at www.nfpa.org, www.redcross.org, and www.usfa.dhs.gov. Training and information are also available through the Housing Office at (314) 392-4164.

2. If the fire alarm sounds, quickly evacuate the building. CAUTION: the building evacuation alarm only rings in the building; you must also call 911 and report the fire by phone.
   a. Do not try to save possessions. Exit the building immediately. You might have no more than two minutes to escape safely.
   b. Never open doors that are hot to the touch. Feel a closed door with the back of your hand at the top of the door, the doorknob, and the crack between the door and jamb before opening. Even if the door is cool, brace your shoulder against the door and open cautiously. Be ready to slam the door shut and use a secondary escape route if heat and smoke come in the open door.
   c. If smoke, heat, or flames block your exit route, close yourself in a room with an exterior window and place a towel under the door. If you have a cell phone, call 911 and tell the 911 dispatcher where you are. Open the window—do not break it—at the top and bottom if possible and signal to firefighters with a flashlight or bright colored cloth.
   d. Once you are outside the building, do not go back in. Once you are safely outside, call 911. Notify the 911 dispatcher if someone is still in the building.
e. **Avoid smoke.** Smoke is toxic and can disorient and quickly suffocate a victim. *If you cannot avoid escaping through smoke,* crawl under the smoke and cover your mouth.

3. Once outside go immediately to your designated assembly area (see #4 below) and see that everyone is accounted for. If there is a phone available, contact the Safety and Security dispatcher at (314) 581-7212. Keep streets, fire lanes, hydrants and walkways clear for emergency vehicles and crews.

4. Evacuation Areas:
   a. Residents of apartments 400-441 should assemble behind Edwards Hall at the basketball courts.
   b. Residents of the Conway Rd. homes should assemble on the grassy area behind the dorm homes.

5. If emergency crews request assistance, assist as you are able.

6. Covenant Seminary emergency response staff may set up an Emergency Command Post near the emergency site. Keep clear of the Command Post unless you have official business. (Please contact Peter Render at (314) 392-4166 or peter.render@covenantseminary.edu with any questions.)

7. **DO NOT RETURN TO AN EVACUATED BUILDING** unless told to do so by a Seminary official, firefighter, or police officer.

**Reporting Fires**

If you cannot immediately extinguish a fire, evacuate the building and **call the Creve Coeur Fire Department at 911 or (314) 737-4600.** Whether or not Fire Department services are requested, all fires must be reported to the Public Safety Office through one of the following parties:

- Safety and Security Dispatcher (314) 581-7212
- Manager of Campus Safety (Peter Render) (314) 392-4166 or (314) 713-9964
- Director of Operations (David Brown) (314) 392-4165 or (314) 581-8258

**Fire Drills**

An evacuation fire drill for all campus residents was conducted on November 4, 2013. All residents were encouraged, but not required, to participate. Regular fire drills are conducted each fall, usually during National Fire Safety Week, and one is planned for the week of October 6, 2014.

**Other Planned Improvements**

Additional fire safety training will be incorporated as needed, but has not been planned at this time.

**Fire Safety and Sprinkler Equipment**

32 Balcon Estates: The building is equipped with a multi-purpose (ABC) fire extinguisher which is inspected by housing maintenance staff quarterly and annually by a professional inspection company. A system of battery-operated smoke detectors sounds localized alarms when detectors sense smoke in the area.

34 Balcon Estates: The building is equipped with a multi-purpose (ABC) fire extinguisher which is inspected by housing maintenance staff quarterly and annually by a professional inspection company. A system of battery-operated smoke detectors sounds localized alarms when detectors sense smoke in the area.
400 Covenant Lane: Each apartment is equipped with a 1.5 hour fire-rated entry door and with a multi-purpose (ABC) fire extinguisher. Fire extinguishers are inspected by housing maintenance staff quarterly and annually by a professional inspection company. The walls, ceilings, and floors of each apartment are also fire rated to prevent the spread of fire. The building has a hardwired smoke detection system which sounds a localized alarm when a detector senses smoke in an area. Detectors are located in each apartment. Additionally, each apartment and all common areas are protected by a water-based sprinkler system. The sprinkler system, when activated, will discharge water from the affected sprinkler head(s) and will activate an audible alarm throughout the building.

406 Covenant Lane: Each apartment is equipped with a 1.5 hour fire-rated entry door and with a multi-purpose (ABC) fire extinguisher. Fire extinguishers are inspected by housing maintenance staff quarterly and annually by a professional inspection company. The walls, ceilings, and floors of each apartment are also fire rated to prevent the spread of fire. The building has a hardwired smoke detection system which sounds a localized alarm when a detector senses smoke in an area. Detectors are located in each apartment. Additionally, each apartment and all common areas are protected by a water-based sprinkler system. The sprinkler system, when activated, will discharge water from the affected sprinkler head(s) and will activate an audible alarm throughout the building.

412 Covenant Lane: Each apartment is equipped with a 1.5 hour fire-rated entry door and with a multi-purpose (ABC) fire extinguisher. Fire extinguishers are inspected by housing maintenance staff quarterly and annually by a professional inspection company. The walls, ceilings, and floors of each apartment are also fire rated to prevent the spread of fire. The building has a hardwired smoke detection system which sounds a localized alarm when a detector senses smoke in an area. Detectors are located in each apartment. Additionally, each apartment and all common areas are protected by a water-based sprinkler system. The sprinkler system, when activated, will discharge water from the affected sprinkler head(s) and will activate an audible alarm throughout the building.

418 Covenant Lane: Each apartment is equipped with a 1.5 hour fire-rated entry door and with a multi-purpose (ABC) fire extinguisher. Fire extinguishers are inspected by housing maintenance staff quarterly and annually by a professional inspection company. The walls, ceilings, and floors of each apartment are also fire rated to prevent the spread of fire. The building has a hardwired smoke detection system which sounds a localized alarm when a detector senses smoke in an area. Detectors are located in each apartment. Additionally, each apartment and all common areas are protected by a water-based sprinkler system. The sprinkler system, when activated, will discharge water from the affected sprinkler head(s) and will activate an audible alarm throughout the building.

424 Covenant Lane: Each apartment is equipped with a 1.5 hour fire-rated entry door and with a multi-purpose (ABC) fire extinguisher. Fire extinguishers are inspected by housing maintenance staff quarterly and annually by a professional inspection company. The walls, ceilings, and floors of each apartment are also fire rated to prevent the spread of fire. The building has a hardwired smoke detection system which sounds a localized alarm when a detector senses smoke in an area. Detectors are located in each apartment. Additionally, each apartment and all common areas are protected by a
water-based sprinkler system. The sprinkler system, when activated, will discharge water from the affected sprinkler head(s) and will activate an audible alarm throughout the building.

430 Covenant Lane: Each apartment is equipped with a 1.5 hour fire-rated entry door and with a multi-purpose (ABC) fire extinguisher. Fire extinguishers are inspected by housing maintenance staff quarterly and annually by a professional inspection company. The walls, ceilings, and floors of each apartment are also fire rated to prevent the spread of fire. The building has a hardwired smoke detection system which sounds a localized alarm when a detector senses smoke in an area. Detectors are located in each apartment. Additionally, each apartment and all common areas are protected by a water-based sprinkler system. The sprinkler system, when activated, will discharge water from the affected sprinkler head(s) and will activate an audible alarm throughout the building.

441 Covenant Lane: Each apartment is equipped with a 1.5 hour fire-rated entry door and with a multi-purpose (ABC) fire extinguisher. Fire extinguishers are inspected by housing maintenance staff quarterly and annually by a professional inspection company. The walls, ceilings, and floors of each apartment are also fire rated to prevent the spread of fire. The building has a hardwired smoke detection system which sounds a localized alarm when a detector senses smoke in an area. Detectors are located in each apartment. Additionally, each apartment and all common areas are protected by a water-based sprinkler system. The sprinkler system, when activated, will discharge water from the affected sprinkler head(s) and will activate an audible alarm throughout the building.

491 Covenant Lane: The building is equipped with two multi-purpose (ABC) fire extinguishers which are inspected by housing maintenance staff quarterly and annually by a professional inspection company. A system of battery-operated smoke detectors sounds localized alarms when detectors sense smoke in the area.

12304 Conway Rd: The building is equipped with a multi-purpose (ABC) fire extinguisher which is inspected by housing maintenance staff quarterly and annually by a professional inspection company. A hardwired smoke detection system sounds a localized alarm when a detector senses smoke in the area.

12270 Conway Rd: The building is equipped with a multi-purpose (ABC) fire extinguisher which is inspected by housing maintenance staff quarterly and annually by a professional inspection company. A system of battery-operated smoke detectors sounds localized alarms when detectors sense smoke in the area.

12262 Conway Rd: The building is equipped with two multi-purpose (ABC) fire extinguishers which are inspected by housing maintenance staff quarterly and annually by a professional inspection company. A hardwired smoke detection system sounds a localized alarm when a detector senses smoke in the area.
Campus Safety & Security Report

Please remember, even though Covenant Seminary is a Christian community, we live in a fallen world. As a result, you need to use a common-sense approach to your personal safety and protection of your belongings on campus. Forming a few basic habits will improve your personal safety as you enjoy life at the Seminary.

1. Keep your valuables locked up at all times.
2. Keep the doors and windows locked to your apartment or room.
3. Do not walk alone at night.
4. Walk on lighted and well-traveled paths, sidewalks or streets.
5. Keep your vehicle locked at all times.

All Seminary students and staff are asked to assist in making the campus as safe as possible by being alert to suspicious situations and promptly reporting them.

Reporting Crimes and Suspicious Behavior

For medical emergencies or life-threatening situations call 911.

Police: 911 or (314) 737-4600
Fire: 911 or (314) 432-5570
Ambulance: 911

Emergencies: 911
Safety and Security Dispatcher (314) 581-7212
Manager of Campus Safety (Peter Render) (314) 392-4166 or (314) 713-9964
Director of Operations (David Brown) (314) 392-4165 or (314) 581-8258

Reporting Crime:
Safety and Security Dispatcher: (314) 581-7212
Manager of Campus Safety (Peter Render) (314) 392-4166 or (314) 713-9964
Director of Operations (David Brown) (314) 392-4165 or (314) 581-8258
Dean of Students (Mike Higgins) (314) 392-4154 or (314) 303-7014
Director of Housing (Joe Peterka) (314) 392-4164 or (314) 581-8257
Resident Manager (Eileen May) (706) 288-7966

Counseling:
Director of Student Life (Mark McElmurry) (314) 392-4153
Associate Dean of Students (Susanne Bates) (314) 392-4157

The individuals listed above can respond quickly to improve the safety of the campus, enlisting the services of local law enforcement if necessary. These persons may also initiate Timely Warning reports (see “Timely Warnings” below) and will keep any records necessary for the annual publication of crime statistics.
Campus Security is a Team Effort

Covenant Seminary has an open campus. While this affords freedom of movement for the campus community, it also means that access to campus facilities is not limited to members of the campus community. It is essential that all employees and students take precautions to avoid incidents with unwelcome campus visitors. Anyone who is concerned about the behavior of a visitor on campus should immediately contact campus Public Safety personnel (314-581-7212) or the West County Dispatch at (314) 737-4600. Students are also urged to keep watch on each other's vehicles and personal possessions and to help control access to the buildings by securing doors and taking notice of strangers in the residence areas.

Reporting Criminal Offenses

If you are a victim of or witness to any on-campus criminal offense, call the West County Dispatch at (314) 737-4600. In the event of a life-threatening situation, immediately call 911.

All students and Seminary personnel should report any crime or security violation to the campus Public Safety Office (PSO), even though the police may already have been notified, by calling (314) 581-7212 or by contacting any of the people listed above under “Important Phone Numbers: Reporting Crime.”

Criminal actions or campus incidents are filed with the PSO on an Incident Report form. While the rights and privacy of the person reporting the incident will be respected, the PSO may be required to report certain crime information to local law enforcement. If necessary for the safety of the campus community, certain information may also be disseminated through student mail, faculty/staff newsletters, chapel announcements, the housing department, email, and Portal. Any such announcement would include information designed to aid in the prevention of similar occurrences and to protect the identity of the person reporting.

Reporting Crimes to the Creve Coeur Police

Covenant Seminary is in St. Louis County, and the jurisdictional law enforcement agencies are the Creve Coeur and Town & Country Police Departments. Covenant Seminary has no official mutual agreement with these police departments; however, Covenant Seminary is committed to reporting criminal incidents on campus to local police and to cooperating fully with them on matters that necessitate their intervention. The PSO will also report to and cooperate with State of Missouri, City of St. Louis, and other law enforcement agencies as necessary.

Campus Security Authorities

Campus Security Authorities are Seminary personnel who are required by law to notify the PSO when they receive credible reports of specific types of crimes committed on Seminary property (including Gulf Drive) and in Conway Park. Campus Security Authorities include all Public Safety personnel (for a list of Public Safety personnel, please contact Peter Render at (314) 392-4166 or peter.render@covensantseminary.edu and everyone listed under “Important Phone Numbers: Reporting Crime” above. Additionally, Seminary officials who have significant responsibility for student and campus activities qualify as campus security authorities. If you have any question about whether a person is a campus security authority, please contact Peter Render, Manager
Voluntary, Confidential Reporting

Covenant Seminary does not provide an anonymous crime reporting service. For further information on reporting crimes see the “Reporting Criminal Offenses” section above.

Professional and Pastoral Counselors Excluded from Reporting Requirements

In order to ensure that victims have access to confidential counseling, professional and pastoral counselors (as defined by Clery Act regulations) are not required to report crimes discussed with them in their roles as counselors. The PSO, in turn, is not expected to have knowledge of such crimes and is not responsible to report them. Covenant Seminary does not explicitly encourage professional and pastoral counselors to inform counselees of the institution’s crime reporting procedures described under “Reporting Criminal Offenses” above.

Public Safety Office

Covenant Seminary’s security and safety programs are managed through the Public Safety Office (PSO), an arm of the Facilities Department. The title Public Safety Office distinguishes safety and security from other Facilities Department functions and conveys the Seminary’s dedication to a secure environment suitable to the mission of equipping students for ministry.

Public Safety Personnel

Public Safety personnel make nightly inspections of campus lighting and note insufficient or non-working lights on the daily report. Lamps are positioned along main walking paths and at building entrances and are lighted after dark. Bushes, trees and shrubs on campus are pruned regularly, and the grounds department inspects the campus for possible visibility or security problems. Door and lock hardware in public buildings is tested daily to ensure proper operation. Any report of malfunction that would compromise building security is treated as a high priority by maintenance personnel.

Public Safety personnel have the authority to question and check the identification of any person on campus in fulfillment of their assigned responsibilities. While on duty they may enter all public areas of the campus, in accordance with their assigned responsibilities, and may call on the Creve Coeur and Town & County Police Departments for the arrest of trespassers or persons involved in criminal activities. All non-residence buildings are checked several times per day to ensure that they are being locked and unlocked at the appropriate times. Door and lock hardware in public buildings is checked daily by Public Safety personnel to ensure proper operation. Any report of malfunction that would compromise building security is treated as a high priority by Public Safety and Maintenance personnel.

Public Safety personnel may also issue traffic tickets and warnings as necessary to safeguard the campus community and to ensure orderly use of campus parking lots and traffic lanes. They have no authority to make arrests or apprehend violators on or off the
All incidents in which arrests and/or apprehension are possible are referred to the Creve Coeur or Town & Country Police.

All matters on the Covenant Seminary campus and properties requiring the attention of professional security personnel are referred to local law enforcement. The PSO is not a security department, nor does Covenant Seminary maintain a security department.

**Crime Prevention Programs**

Covenant Seminary’s campus safety program focuses on crime prevention. A major component of this program is the daily Public Safety rounds. Campus Public Safety personnel check all non-residence buildings several times per day to ensure that they are being locked and unlocked at the appropriate times. Any questions or concerns about these rounds, reports of campus lighting that is not working, or questions about traffic control (also see “Parking and Driving” in the *Student Handbook*), may be directed to Peter Render, Manager of Facilities and Campus Safety, at (314) 392-4166 or peter.render@covenantseminary.edu.

The *Housing Handbook* and *Student Handbook* advise students in procedures to avoid becoming victims of crime and to ensure general safety on campus. These procedures are reemphasized and expanded in mandatory on-campus housing meetings once per year. In order to respond to actual incidents or threats, crime prevention announcements may also be made during weekly chapel announcements and in the weekly school newsletter.

**Building Access**

Covenant Seminary has on-staff Public Safety personnel who lock and unlock reserved campus spaces three times daily. Non-residence buildings are locked nightly by campus Public Safety personnel, and they are unlocked during morning rounds beginning at 7:00. Non-residence buildings except Edwards Hall and the Library remain locked throughout the day on Saturday, unless they are being used for weekend classes or events. The Community Center is normally open from 8:00-6:00 on Saturdays during the fall and spring semesters. During breaks, holidays, summer and January terms, and to accommodate special events, Community Center hours may vary. All non-residence buildings remain locked throughout the day on Sunday unless they are reserved for an event. Access to these areas after hours is limited to persons who have offices in the buildings or to persons who have obtained permission from appropriate Seminary officials or the PSO. All other persons will be asked to leave the premises.

Access to residential apartments and homes is limited to the residents of the buildings, their guests, and authorized Covenant Seminary personnel who are performing the assigned duties of their position. Keys to residential apartments and homes are issued only to the above parties, and campus residents are urged to lock their doors even when they are home. Residence keys are produced and issued only by the Facilities Department. Under no circumstances are residents or Seminary staff members permitted to have keys duplicated or produced by a hardware store, locksmith, or other outside vendor. All Seminary personnel are expected to announce themselves prior to entering any residence area. When non-Seminary personnel, outside contractors for example, are scheduled to work in a campus residence, the resident will be given prior notification to expect the non-Seminary worker.
Preparation of Crime Statistics
The PSO is required annually to publish credible reports of specific types of crimes committed on Seminary property (including Gulf Drive) and in Conway Park. The types of crimes in question are as follows: arson, motor vehicle theft, burglary, aggravated assault, robbery, sex offenses, domestic violence, dating violence, stalking, and criminal homicide. The PSO is also required to publish reports of larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property, or any other crime involving bodily injury if it is reported that the crime was a hate crime. Hate crimes are those in which the victim is intentionally selected because of the perpetrator’s bias regarding race, gender, gender identity, religion, sexual orientation, ethnicity/national origin, or disability.

The PSO will publish credible reports of such crimes whether or not the crimes are reported to the police. The PSO does not investigate crime reports to determine whether a crime actually occurred, but relies on the expertise of local law enforcement for such investigation. Unless local law enforcement is able to determine that a reported crime did not occur, the PSO will publish a report of the crime. The PSO gathers crime reports through direct reporting to Public Safety personnel, reports relayed by Campus Security Authorities (see “Campus Security Authorities” above), and information gathered from local law enforcement agencies.

Disclosure of Disciplinary Actions
In any disciplinary proceeding(s) involving sexual assault, domestic violence, dating violence, and/or stalking, as required by federal law, Covenant Seminary will notify the accuser and accused simultaneously and in writing of; the outcome of the proceeding; appeal procedures; any change to the result before it becomes final; and when the result becomes final.

Fire and Medical Emergencies
Covenant Seminary relies upon the City of Creve Coeur and the City of Town & Country for emergency fire protection services. Medical emergencies are responded to by these cities as well as medical centers in the surrounding area.

Non-campus Student Organizations
Covenant Seminary does not recognize or monitor any non-campus, student organizations.
Emergency Notification and Evacuation

Immediate Emergency Notifications

Emergency Response planning is important for any organization. In recognition of this Covenant Seminary has implemented the following emergency notification procedures.

The campus PSO will immediately notify the campus community of any report received from federal, state, or local authorities of a significant emergency or dangerous situation threatening the health or safety of students or staff on campus. If such a report made to Covenant Seminary staff is not from a government official but appears credible, it is to be relayed immediately to the PSO. Public Safety staff members will notify local municipal authorities when appropriate and will attempt to confirm the report by direct observation if it is safe to do so. If Public Safety personnel cannot verify the reported threat, they will ask municipal authorities for assistance. When Public Safety staff members have confirmation of the existence of the reported threat, they will immediately initiate an emergency notification to appropriate members of the campus community. Public Safety staff will determine the content of the notification and the appropriate segments of the campus community to be contacted. These decisions will be made with the goal of aiding those affected to protect themselves while avoiding unnecessary alarm. The release of a warning would be delayed only if, according to the judgment of the Public Safety staff, the warning would compromise efforts to contain the threat, assist a victim, or otherwise respond to the emergency.

The Seminary has designed an Emergency Contact System (ECS) for the rapid distribution of urgent messages. The ECS is an electronic system designed to contact simultaneously by email and by text message all students and staff whose contact information is in the system. Notifications issued by this system will be sent to each staff and student email address on file with human resources. The system will also send a text message to all students and staff who have opted to participate in the electronic text message portion of the system. Notifications issued by this system will be sent to each staff and student email address on file with human resources. The system will also send a text message to all students and staff who have opted to participate in the electronic text message portion of the system. Students and staff may sign up for text messaging on the Staff and Student Portals and may contact Information Technology Services (392-4111, option 4) for assistance. Emergency Contact System emails to staff members will be sent to their Seminary provided email address. Students may check their email address on file by accessing the “Address” link under “Student Data Forms” on the Student Portal. Changes may take up to 48 hours to update in the system. Any warning sent through the ECS will be sent to all people registered in the system.

Other systems available to Public Safety staff for communicating emergency messages are networked campus telephones and walkie-talkies assigned to select staff. Networked VoIP telephones are on the desks of nearly all staff members and in several public spaces in campus buildings. Public Safety staff calling from one of these phones can activate all networked phones simultaneously to broadcast the caller’s voice. Walkie-talkies have been assigned to select staff members who receive training to assist in campus emergency response, and the PSO has continuous access to walkie-talkies that operate on the same frequency.

The PSO will determine in each case which system or systems described above would be appropriate to communicate emergency notifications to the campus community. Public Safety staff, assisted by departmental walkie-talkies, cell phones, and motor vehicles, may also communicate emergency messages to the campus by word of mouth.
During an ongoing emergency situation, some or all of the systems described above will also be used to communicate updates to the campus community as deemed appropriate by the PSO. The PSO will send updates whenever the developing situation calls for a change in the campus community’s activity.

Listed below are the persons responsible for assessing emergencies and sending emergency notifications:

Director of Operations (Public Safety), David Brown
Manager of Facilities and Campus Safety (Public Safety), Peter Render
Director of Information Technology, Richard Hiers

**Emergency Response and Evacuation Procedure Testing**

Covenant Seminary has undertaken to conduct annual tests of its emergency response and evacuation procedures. This will be done through annual evacuation drills, table top exercises, and/or systems and equipment tests. Covenant Seminary will publicize its emergency response and evacuation procedures annually in conjunction with one of these tests. After each test, the department conducting the test will document and file a description of the exercise, including the date and time and whether it was announced or unannounced.

**Timely Warnings**

Any crimes reported to the PSO and considered by the Seminary to represent a serious or continuing threat to students and employees will be reported to the campus community in a timely manner. (Crimes that present immediate danger to the campus community will be handled according the “Immediate Emergency Notification” procedures outlined above rather than the “Timely Warning” procedures.) Timely reports will contain information to help members of the community avoid becoming victims of the threat. The appropriate means of communicating these reports will be determined on a case by case basis and may include some or all systems described under “Immediate Emergency Notifications,” as well as student and faculty/staff Portals, the campus newsletter, *Community News*, and chapel announcements.
Missing Campus Residents

Each campus resident may contact the Public Safety Supervisor, listed below, to designate one or more “missing person contact” to be notified should the campus resident be missing. This information will be retained in the campus PSO. To respect confidentiality, the PSO will only disclose this information in conjunction with a missing person investigation and only to law enforcement officials or to authorized, Seminary officials within the PSO and on the President’s Cabinet. Questions about missing person emergency contacts may be directed to the Manager of Facilities and Campus Safety.

Covenant Theological Seminary is dedicated to notifying local law enforcement and others as appropriate to aid in the location of campus residents who are missing. If anyone suspects that a campus resident is missing, he or she should contact one or more of the following persons:

Safety and Security Dispatcher (314) 581-7212
Manager of Campus Safety, Peter Render (314) 392-4166 or (314) 713-9964
Director of Operations, David Brown (314) 392-4165 or (314) 581-8258
Dean of Students, Mike Higgins (314) 392-4154 or (314) 303-7014
Resident Manager, Eileen May (706) 288-7966

Upon receiving a report of a missing campus resident, one of the above authorized staff members will inform the person reporting of the following:

1. The Seminary takes missing person reports seriously and will employ any reasonable means available to assist in locating a missing resident.
2. The PSO will immediately notify the appropriate law enforcement agency of the missing person report.

The authorized staff member will, then, without delay relay the report to the PSO who will in turn abide by the following procedures:

1. The PSO will immediately notify local police. If local police authorities determine that the resident is, in fact, missing, the PSO will, within 24, hours contact the appropriate missing person contact(s) previously designated by the resident.
2. If local police authorities determine that a resident who is under 18 years of age and is not emancipated is missing, the PSO will within 24 hours notify the resident’s custodial parent or guardian in addition to local police and the missing person contact(s) previously provided by the resident.
3. Covenant Seminary will cooperate fully with public law enforcement agencies in any ensuing investigation.
Sexual Misconduct Policy

Covenant Theological Seminary affirms that all persons, male and female, are created in the image of God, and therefore are entitled to be treated with honor, respect and love. Jesus Christ provides the supreme model for Christian relationships, requiring treatment of others with love and purity. Sexuality is a good gift of God that enhances the whole of life; yet Scripture expressly limits expression of sexual intimacy to heterosexual, monogamous marriage. Violation of marriage vows through unfaithfulness or un-biblical divorce displeases God and damages others. Sexual intimacy outside marriage also violates God's standards, as may even words, attitudes and thoughts (e.g., pornography). Sexual harassment is therefore also sin, and one that is viewed in our society as a form of discrimination prohibited by federal law.

Sexual misconduct and sexual harassment violate the life of the community and conflict with its purpose. Further, when this misconduct involves or becomes known to those outside the Seminary community, it dishonors the name of Christ and of the Seminary. Therefore, these sins will be viewed as serious offenses that will be subject to appropriate disciplinary and other measures.

Allegations of sexual misconduct or harassment will be treated as any other allegations of serious misconduct. Complaints will be immediately and thoroughly investigated. If it is determined that sexual misconduct or harassment has occurred, prompt and appropriate disciplinary action will be taken up to and including termination (of an employee) and/or expulsion (of a student). The Seminary will not retaliate or permit retaliation (including termination of employment) for an allegation of sexual harassment or misconduct in good faith (i.e., not frivolously, maliciously, or with vengeful intent).

For any criminal sexual offense, the sanctions available to the school would include permanent dismissal from the Seminary. The Seminary may also refer cases to the proper law enforcement authorities for arrest and prosecution. Disciplinary measures will be administered consistent with local, state and federal laws.

Both the accuser and accused are entitled to the same opportunities to have others present during a disciplinary proceeding, and both will be informed of the school’s final determination in any school disciplinary proceeding with respect to the alleged sexual offense and any sanction that is imposed against the accused.

Sexual Assault, Domestic Violence, Dating Violence, Stalking

Consent

Under Missouri Revised Statutes, "consent" or lack of consent may be expressed or implied. Assent does not constitute consent if 1) it is given by a person who lacks the mental capacity to authorize the conduct charged to constitute the offense and such mental incapacity is manifest or known to the actor; 2) it is given by a person who by reason of youth, mental disease or defect, intoxication, a drug-induced state, or any other reason is manifestly unable or known by the actor to be unable to make a
reasonable judgment as to the nature or harmfulness of the conduct charged to constitute the offense; or 3) it is induced by force, duress or deception.

**Reporting**

Any victim of rape, acquaintance rape, or other forcible or non-forcible sex offense, domestic violence, dating violence, and/or stalking is strongly encouraged to make a report to the Creve Coeur Police Department (call 911 or 314-737-4600), or the local law enforcement authorities where the offense occurred. Campus Public Safety personnel and the Dean of Students will assist a student in notifying these authorities, if requested. Mike Higgins, Dean of Students, may be reached by dialing (314) 392-4154 or (314) 303-7014. Public Safety personnel may be reached at (314) 392-4166, (314) 713-9964, or (314) 581-7212. Staff members may contact Alice Evans, Vice President for Business & Finance at (314) 392-4053; faculty members may contact Jay Sklar, Dean of Faculty, at (314) 392-4234; adjunct faculty or visiting instructors may contact Chris Florence, Dean of Academic Administration, at (314) 392-4216.

Other options for reporting the offense are the Rape Hotline at (314) 531-7273 and the Sexual Assault/Abuse Hotline (314) 531-2003.

The victim is also strongly encouraged to report the offense to the PSO by calling (314) 392-4166. Details of the report including the victim’s identity will not be released outside the PSO, except to the appropriate administrative official as named above and to cooperate with law enforcement personnel involved in an investigation of the crime.

If medical attention is required, the closest emergency room to the Seminary is at Mercy Hospital St. Louis, just east of the Seminary on Conway Road. If requested, Public Safety personnel can arrange for transport and someone to accompany you. It is good to remember the importance of preserving evidence for proof of a criminal offense. Do not bathe, change clothes, or use mouthwash before the exam.

If a student or employee wishes to file a grievance with the school, see the Discrimination & Harassment Grievance Procedures section of the Student Handbook or go to [www.covenantseminary.edu/media/pdf/Student-Concerns_HarrassmentPolicy.pdf](http://www.covenantseminary.edu/media/pdf/Student-Concerns_HarrassmentPolicy.pdf).

**Counseling Services**

Counseling services for victims of sexual offenses are available both on and off campus. Contact the Director of Student Life, Mark McElmurry at (314) 392-4153 or Associate Dean of Students, Suzanne Bates at (314) 392-4157 for a referral, or contact one of the following:

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone</th>
</tr>
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<tbody>
<tr>
<td>Rape Hotline</td>
<td>(314) 531-7273</td>
</tr>
<tr>
<td>Sexual Assault/Abuse Hotline</td>
<td>(314) 531-2003</td>
</tr>
<tr>
<td>Wellspring Christian Counseling (Kirk of the Hills)</td>
<td>(314) 878-5425</td>
</tr>
<tr>
<td>Crossroads Counseling</td>
<td>(314) 469-5522</td>
</tr>
<tr>
<td>New Hope Counseling</td>
<td>(636) 394-7015</td>
</tr>
<tr>
<td>Covenant Seminary Counseling Services</td>
<td>(314) 434-4044, ext. 4208</td>
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</table>

**Living Arrangements**

The Seminary will change a victim’s academic and living situations after a sex offense or instance of domestic violence, dating violence, or stalking if changes are requested by
the victim and are reasonably available, for example, moving a campus resident to another building or adjusting the victim’s class schedule would be considered.

**Disciplinary Action**
In situations of reported instances of domestic violence, dating violence, sexual assault, and/or stalking: a disciplinary student discipline committee may be convened at the initiation of the Dean of Students, comprised of members who are trained on how to investigate and conduct hearings in a manner that protects the safety of victims and promotes accountability. Based upon a preponderance of the evidence presented during the proceedings, the committee will render a judgment of prescribed discipline. Decisions regarding faculty & staff will be made in a similar manner by trained, unbiased individuals. Accuser and accused will be notified simultaneously and in writing of the outcome of the proceeding, appeal procedures; any change to the result before it becomes final, and when the result becomes final.

The accuser and the accused are entitled to the same opportunities to have others present during an institutional disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice. The proceedings will be held in the utmost confidentiality and all publically available records kept will exclude any personally-identifiable information on victims.

**Prevention**
The Seminary has undertaken a program to promote awareness of sexual misconduct, sexual harassment, rape, acquaintance rape, other forcible and non-forcible sexual offenses, domestic violence, dating violence, and stalking. This program is designed to meet and exceed the requirements under the Campus SaVE Act that students and employees of the Seminary are well informed regarding these issues and know what actions to take if an offense occurs. These trainings include web based trainings and/or campus events. All students, staff, and faculty, incoming and current, ought to participate.

**Sex Offender Registration**
Under the Campus Sex Crimes Prevention Act, persons required to register under a state offender registration program must notify the state concerning each post-secondary school at which the offender works or is a student. In Missouri, sex offenders must register with the police department in the city or county in which they live or work. To view or purchase a registry list, contact one of the following:

St. Louis City Police  
1200 Clark Ave., Room 114  
St. Louis, MO 63103  
(314) 444-5555

St. Louis County Police  
7900 Forsyth, Record Room  
Clayton, MO 63105  
(314) 889-2341
The state of Missouri provides a registered sex offender internet site by counties located at:
http://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/CRID/SOR/SORPage.htm
!

Additional Information is available through the national registrant web site at:

To inquire about sex registrants, contact the following:
St. Louis County Sheriff’s Office at (314) 615-4724
St. Charles County Sheriff’s Office at (636) 949-0809
Alcohol and Drug Use Policy

The Seminary prohibits the unlawful possession, use, or distribution of drugs by students and employees. The Seminary through its campus PSO will involve local law enforcement officials for suspected illegal drug violations on the school’s property or as part of the school’s activities. Any student charged with possession, use or distribution of illegal drugs will be immediately placed on disciplinary probation pending legal outcome of the charge. If a student is found guilty, it will be recommended that the student be suspended for a time period to be determined according to the seriousness of the offense. Readmission after such an offense will involve evidence of genuine repentance with a disciplinary, probationary status for at least one semester. Other consequences such as non-recommendation for placement and non-awarding of degrees could also result.

The Seminary believes that, in view of the widespread abuse of alcohol in our culture, the corporate life of the Seminary community is not enhanced by the public use of alcoholic beverages. Hence, consumption of alcoholic beverages in public places on campus is not permitted. This policy is in keeping with the advice of the 1980 and 1983 General Assemblies of the Presbyterian Church in America, stating that although requiring total abstinence “would go beyond the requirements of scripture,” the requirements of “love and wisdom … may lead to individual decisions to curb or refrain from the use” of alcohol. A student found guilty of violating the explicit prohibitions of this paragraph will be subject to a $200 fine and may be placed on disciplinary probation for one semester. A second offense could result in a one-semester suspension with mandatory counseling before readmission is considered.

Students convicted of drug use or possession may lose eligibility for student loans. See the Financial Aid Director for details.

Further information regarding prevention and consequences of drug and alcohol abuse may be found through the following sources:

- Higher Education Center for Alcohol and Drug Prevention
  Website: [http://www.higheredcenter.org](http://www.higheredcenter.org)  Phone: 800-676-1730
- DEA’s Controlled Substance Act:
- DEA’s publication Drugs of Abuse:
- National Institute on Drug Abuse’s chart of “Commonly Abused Drugs”:

Counseling Assistance

Students seeking counseling services and referrals should contact Mark McElmurry, Director of Student Life, at (314) 392-4153 or Suzanne Bates, Associate Dean of Students, at (314) 392-4157. Alcohol and drug abuse programs are available through Mercy Hospital St. Louis as out-patient only at (314) 251-6565.

For off-campus assistance, the following organizations provide local referrals and information on alcohol or drug abuse through nation-wide hot-line services:
Legal Sanctions

Because of the harmful effects of alcohol and drug abuse, local, state, and federal governments have enacted laws making it a criminal offense to unlawfully possess, use or distribute illicit drugs or alcohol. These laws cover the "one time," "social," or "recreational" users, as well as the alcoholic and drug addict. Covenant Seminary will refer any student or employee found to be in violation of these laws, including laws regarding underage drinking, to local authorities and will also consider appropriate disciplinary action. In order to assist you in understanding the potential legal implications of such conduct, a summary of the criminal sanctions that may be imposed under local, state, and federal laws is provided below.

Alcohol:
Missouri Law: Any person under the age of 21 who purchases or attempts to purchase or has in his or her possession any intoxicating liquor is guilty of a misdemeanor and may, upon conviction, be punished by a fine between $50 and $1,000 or by imprisonment for up to 1 year, or both. Persons who knowingly furnish alcohol to minors are also guilty of a misdemeanor and subject to the same sanctions.

Illicit Drugs:
The severity of sanctions imposed for both possession and distribution offenses depends on the quantity of drugs, prior convictions, and whether death or serious injury resulted. Sanctions may be increased for offenses that involve distribution to minors or occur on or near Seminary premises. In addition, other federal laws require or permit forfeiture of personal or real property used to illegally possess, facilitate possession, transport or conceal a controlled substance. A person’s right to purchase or receive a firearm or federal benefits, such as student loans, grants, contracts, or professional or commercial licenses may also be revoked or denied as a result of a drug conviction.

Missouri Law: The penalty for persons convicted of possession of illicit drugs in Missouri includes a prison sentence up to 7 years and a maximum fine of $15,000, unless an offense involves smaller quantities (35 GMS. or less), which is punishable from 1 to 3 years in prison and a fine of $5,000. See also http://www.moga.mo.gov/STATUTES/C195.HTM.

Federal law: A chart of federal penalties for possession of illicit drugs is included in Appendix 1 and is also available at the following website address: http://www.usdoj.gov/dea/agency/penalties.htm.
Any questions concerning this report and these security and safety guidelines may be directed to Peter Render, Public Safety Supervisor, (314) 392-4166 or David Brown, Director of the Facilities Department, at (314) 392-4165.
<table>
<thead>
<tr>
<th>Schedule</th>
<th>Substance/Quantity</th>
<th>Penalty</th>
<th>Substance/Quantity</th>
<th>Penalty</th>
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<tbody>
<tr>
<td>II</td>
<td>Cocaine 500-4999 grams mixture</td>
<td><strong>First Offense:</strong> Not less than 5 yrs. and not more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine of not more than $5 million if an individual, $25 million if not an individual.</td>
<td>Cocaine 5 kilograms or more mixture</td>
<td><strong>First Offense:</strong> Not less than 10 yrs. and not more than life. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine of not more than $10 million if an individual, $50 million if not an individual.</td>
</tr>
<tr>
<td>II</td>
<td>Cocaine base 28-279 grams mixture</td>
<td>First Offense: Not less than 5 yrs. and not more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine of not more than $5 million if an individual, $25 million if not an individual.</td>
<td>Cocaine Base 280 grams or more mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
</tr>
<tr>
<td>IV</td>
<td>Fentanyl 40-399 grams mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
<td>Fentanyl 400 grams or more mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
</tr>
<tr>
<td>I</td>
<td>Fentanyl Analogue 10-99 grams mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
<td>Fentanyl Analogue 100 grams or more mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
</tr>
<tr>
<td>I</td>
<td>Heroin 100-999 grams mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
<td>Heroin 1 kilogram or more mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
</tr>
<tr>
<td>I</td>
<td>LSD 1-9 grams mixture</td>
<td>First Offense: Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
<td>LSD 10 grams or more mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
</tr>
<tr>
<td>II</td>
<td>Methamphetamine 5-49 grams pure or 50-499 grams mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
<td>Methamphetamine 50 grams or more pure or 500 grams or more mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
</tr>
<tr>
<td>I</td>
<td>PCP 10-99 grams pure or 100-999 grams mixture</td>
<td>First Offense: Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
<td>PCP 100 grams or more pure or 1 kilogram or more mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
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**Substance/Quantity**  | **Penalty**
---|---
Any Amount Of Any | **First Offense:** Not more than 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine of not more than $10 million if an individual, $50 million if not an individual. |
<table>
<thead>
<tr>
<th>Substance/Quantity</th>
<th>Penalty</th>
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</thead>
</table>
| **Any Drug Product Containing Gamma Hydroxybutyric Acid**                         | **First Offense**: Not more than 10 years. If death or serious bodily injury, not more than 15 yrs. Fine not more than $500,000 if an individual, $2.5 million if not an individual.  
**Second Offense**: Not more than 20 yrs. If death or serious bodily injury, not more than 30 yrs. Fine not more than $1 million if an individual, $5 million if not an individual. |
| Flunitrazepam (Schedule IV) 1 Gram Or More                                       |                                                                         |
| **Any Amount Of Other Schedule III Drugs**                                       | **First Offense**: Not more than 10 years. If death or serious bodily injury, not less than 20 yrs. or more than Life. Fine $1 million if an individual, $5 million if not an individual.  
**Second Offense**: Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine $2 million if an individual, $10 million if not an individual. |
| **Any Amount Of All Other Schedule IV Drugs (Except 1 Gram Or More Of Flunitrazepam)** | **First Offense**: Not more than 5 years. Fine not more than $250,000 if an individual, $1 million if not an individual.  
**Second Offense**: Not more than 10 years. Fine not more than $500,000 if an individual, $2 million if other than an individual. |
| **Any Amount Of All Schedule V Drugs**                                           | **First Offense**: Not more than 1 yr. Fine not more than $100,000 if an individual, $250,000 if not an individual.  
**Second Offense**: Not more than 4 yrs. Fine not more than $200,000 if an individual, $500,000 if not an individual. |

**Federal Trafficking Penalties for Marijuana, Hashish and Hashish Oil, Schedule I Substances**

<table>
<thead>
<tr>
<th>Substance</th>
<th>Penalty</th>
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</thead>
</table>
| Marijuana 1,000 kilograms or more marijuana mixture or 1,000 or more marijuana plants | **First Offense**: Not less than 10 yrs. or more than life. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine not more than $10 million if an individual, $50 million if other than an individual.  
**Second Offense**: Not less than 20 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than $20 million if an individual, $75 million if other than an individual. |
| Marijuana 100 to 999 kilogram marijuana mixture or 100 to 999 marijuana plants | **First Offense**: Not less than 5 yrs. or more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine not more than $5 million if an individual, $25 million if other than an individual.  
**Second Offense**: Not less than 10 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than $8 million if an individual, $50 million if other than an individual. |
<table>
<thead>
<tr>
<th>Substance</th>
<th>First Offense:</th>
<th>Second Offense:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marijuana</td>
<td>Not more than 20 yrs. If death or serious bodily injury, not less than 20 yrs.</td>
<td>Not more than 30 yrs. If death or serious bodily injury,</td>
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<tr>
<td></td>
<td>or more than life. Fine $1 million if an individual, $5 million if other than</td>
<td>life imprisonment. Fine $2 million if an individual,</td>
</tr>
<tr>
<td></td>
<td>an individual.</td>
<td>$10 million if other than an individual.</td>
</tr>
<tr>
<td>50 to 99 kilograms</td>
<td></td>
<td></td>
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<tr>
<td>marijuana mixture</td>
<td></td>
<td></td>
</tr>
<tr>
<td>or 50 to 99</td>
<td></td>
<td></td>
</tr>
<tr>
<td>marijuana plants</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hashish</td>
<td></td>
<td></td>
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<tr>
<td>More than 10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>kilograms</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hashish Oil</td>
<td></td>
<td></td>
</tr>
<tr>
<td>More than 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>kilogram</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marijuana</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Less than 50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>kilograms marijuana</td>
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<td></td>
</tr>
<tr>
<td>(but does not</td>
<td></td>
<td></td>
</tr>
<tr>
<td>include 50 or more</td>
<td></td>
<td></td>
</tr>
<tr>
<td>marijuana plants</td>
<td></td>
<td></td>
</tr>
<tr>
<td>regardless of weight)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 to 49 marijuana</td>
<td></td>
<td></td>
</tr>
<tr>
<td>plants</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hashish</td>
<td></td>
<td></td>
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<tr>
<td>10 kilograms or less</td>
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</tr>
<tr>
<td>Hashish Oil</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 kilogram or less</td>
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</tbody>
</table>
| *The minimum sentence for a violation after two or more prior convictions for a felony drug offense have become final is a mandatory term of life imprisonment without release and a fine up to $8 million if an individual and $20 million if other than an individual.
Effects of Alcohol

Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including spouse and child abuse. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described.

Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Alcohol withdrawal can be life threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than other youngsters of becoming alcoholics.