

**COVENANT THEOLOGICAL SEMINARY**  
**St. Louis, Missouri**

**CAMPUS SAFETY AND SECURITY REPORT & FIRE SAFETY REPORT**  
**2011**

The following information regarding security, missing persons, fire safety, the sexual misconduct policy, and the alcohol and drug use policy are distributed to faculty, staff and students as required by the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* of 1990, the *Higher Education Opportunity Act* of 2008, and the *Drug Free Schools and Community Act*.

The *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* of 1990 and the amendments to that act of 1992, 1998, and 2008 require educational institutions to make available statistics concerning the occurrence of certain crimes reported to Covenant Seminary's Public Safety Office or to local police agencies. The Public Safety Office does not investigate crime reports to determine whether a crime actually occurred, but relies on the expertise of local law enforcement for such investigation. Unless local law enforcement is able to determine that a reported crime did not occur, the Public Safety Office will publish a report of the crime.

Public Safety Office personnel have collected the following crime statistics for Covenant Theological Seminary for the period beginning January 1 and ending December 31 of the years shown:

**On Campus Buildings**

	2008	2009	2010
Aggravated Assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Robbery	0	0	0
Sex Offences - Forcible	0	0	0
Sex Offences - Non-Forcible	0	0	0
Referrals for disciplinary action:			
Drug-related Violations	0	0	0
Illegal Weapons Possession	0	0	0
Liquor Law Violations	0	0	0
Arrests:			
Drug-related Violations (Arrests)	0	0	0
Illegal Weapons Possession (Arrests)	0	0	0
Liquor Law Violations (Arrests)	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0

**On Campus Residences**

	2008	2009	2010
Aggravated Assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Robbery	0	0	0
Sex Offences - Forcible	0	0	0
Sex Offences - Non-Forcible	0	0	0
Referrals for disciplinary action:			
Drug-related Violations	0	0	0
Illegal Weapons Possession	0	0	0

Liquor Law Violations	0	0	0
Arrests:			
Drug-related Violations (Arrests)	0	0	0
Illegal Weapons Possession (Arrests)	0	0	0
Liquor Law Violations (Arrests)	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0

**Non Campus Property - 8500 Block of Gulf Drive**

	2008	2009	2010
Aggravated Assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	1	0	0
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Robbery	0	0	0
Sex Offences - Forcible	0	0	0
Sex Offences - Non-Forcible	0	0	0
Referrals for disciplinary action:			
Drug-related Violations	0	0	0
Illegal Weapons Possession	0	0	0
Liquor Law Violations	0	0	0

Arrests:			
Drug-related Violations (Arrests)	0	0	0
Illegal Weapons Possession (Arrests)	0	0	0
Liquor Law Violations (Arrests)	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0

**Public Property - Conway Park**

	2008	2009	2010
Aggravated Assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Robbery	0	0	0
Sex Offences - Forcible	0	0	0
Sex Offences - Non-Forcible	0	0	0
Referrals for disciplinary action:			
Drug-related Violations	0	0	0
Illegal Weapons Possession	0	0	0
Liquor Law Violations	0	0	0

Arrests:			
Drug-related Violations (Arrests)	0	0	0
Illegal Weapons Possession (Arrests)	0	0	0
Liquor Law Violations (Arrests)	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0

No hate crimes were reported for the years 2008, 2009, or 2010.

## 2010 Total Number of Fires in Campus Residences:

*\*Injuries resulting in treatment at a medical facility*

Date	Building	Cause of Fire	Number of Injuries*	Number of Deaths	Value of Property Damage
10/6/2010 8:00:00 PM	406 Covenant Lane	Residents left a candle burning on the counter and left the apartment. The candle burned through its holder and melted a portion of the counter top.	0	0	\$150

In 2010, there were no fires to report for 400 Covenant Lane.  
In 2010, there were no fires to report for 412 Covenant Lane.  
In 2010, there were no fires to report for 418 Covenant Lane.  
In 2010, there were no fires to report for 424 Covenant Lane.  
In 2010, there were no fires to report for 430 Covenant Lane.  
In 2010, there were no fires to report for 441 Covenant Lane.  
In 2010, there were no fires to report for 12262 Conway Road.  
In 2010, there were no fires to report for 12270 Conway Road.  
In 2010, there were no fires to report for 12304 Conway Road.

## 2009 Total Number of Fires in Campus Residences:

*\*Injuries resulting in treatment at a medical facility*

Date	Building	Cause of Fire	Number of Injuries*	Number of Deaths	Value of Property Damage
1/25/2009 1:00:00 PM	406 Covenant Lane	Toaster fire.	0	0	\$0

In 2009, there were no fires to report for 400 Covenant Lane.  
In 2009, there were no fires to report for 412 Covenant Lane.  
In 2009, there were no fires to report for 418 Covenant Lane.  
In 2009, there were no fires to report for 424 Covenant Lane.  
In 2009, there were no fires to report for 430 Covenant Lane.  
In 2009, there were no fires to report for 441 Covenant Lane.  
In 2009, there were no fires to report for 12262 Conway Road.  
In 2009, there were no fires to report for 12270 Conway Road.  
In 2009, there were no fires to report for 12304 Conway Road.

Covenant Seminary posts its current Campus Safety & Security Report and Fire Safety Report on its website at <http://media.covenantseminary.edu/PDF/SafetyRpt.pdf>

## **Campus Safety & Security Report and Fire Safety Report**

Please remember, even though Covenant Seminary is a Christian community, we live in a fallen world. As a result, you need to use a common-sense approach to your personal safety and protection of your belongings on campus.

1. Keep your valuables locked up at all times.
2. Keep the doors and windows locked to your apartment or room.
3. Do not walk alone at night.
4. Walk on lighted and well-traveled paths, sidewalks or streets.
5. Keep your vehicle locked at all times.

If you would like more details regarding the crimes mentioned above or you would like to review any reported crimes for the past three years, please contact Jason Robey, campus Public Safety Supervisor, at (314) 392-4166 or David Brown, Director of the Facilities Department, at (314) 392-4165.

All seminary students and staff are asked to assist in making the campus as safe as possible by being alert to suspicious situations and promptly reporting them.

### **Important Phone Numbers**

*For medical emergencies or life-threatening situations call 911*

Police: 911 or (314) 737-4600

Fire: 911 or (314) 432-5570

Ambulance: 911

Emergencies: 911

Public Safety/Dispatcher	(314) 392-4111, option 2
Public Safety Supervisor (Jason Robey)	(314) 392-4166 or (314) 713-9964
Director of Facilities Department (David Brown)	(314) 392-4165 or (314) 581-8258

### **Reporting Crime:**

Public Safety/Dispatcher	(314) 392-4111, option 2
Public Safety Supervisor (Jason Robey)	(314) 392-4166 or (314) 713-9964

Director of Facilities Department (David Brown)	(314) 392-4165 or (314) 581-8258
Dean of Students (Mike Higgins)	(314) 392-4154 or (314) 303-7014
Associate Director of Housing (Joe Peterka)	(314) 392-4164 or (314) 581-8257
Resident Manager (Sarah Gammage)	(314) 304-4626

### **Counseling:**

Director of Student Life (Mark McElmurry)	(314) 392-4153
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### **Public Safety Office**

The campus Public Safety Office is administered by the Facilities Department, is responsible for the overall safety of all campus property and interests, and has written instructions to guide Public Safety employees in handling daily operations. The Public Safety employees make nightly inspections of campus lighting and note insufficient or non-working lights on the daily report. Lamps are positioned along main walking paths and at building entrances and are lighted after dark. Bushes, trees and shrubs on campus are pruned regularly, and the grounds department inspects the campus for possible visibility or security problems. Door and lock hardware in public buildings is tested daily by Public Safety personnel to ensure proper operation. Any report of malfunction that would compromise building security is treated as a high priority by maintenance personnel.

Public Safety personnel have the authority to question and check the identification of any person on campus in fulfillment of their assigned responsibilities. While on duty they may enter all public areas of the campus, in accordance with their assigned responsibilities, and may call on the Creve Coeur and Town & County Police Departments for the arrest of trespassers or persons involved in criminal activities. Public Safety personnel check all non-residence buildings several times per day to ensure that they are being locked and unlocked at the appropriate times. They may also issue traffic tickets and warnings as necessary to safeguard the campus community and to ensure orderly use of campus parking lots and traffic lanes. Public Safety personnel have no authority to make arrests or apprehend violators on or off the campus. All incidents in which arrests and/or apprehension are possible are referred to the Creve Coeur or Town & Country Police.

All matters on the Covenant Seminary campus and properties requiring the attention of professional security personnel are referred to local law enforcement. The Public Safety Office is not a security department, nor does Covenant Seminary maintain a security department.

### **Reporting Criminal Offenses**

If you are a victim of or witness to any on-campus criminal offense, call the West County Dispatch at (314) 737-4600. *In the event of a life-threatening situation, immediately call 911.*

All students and seminary personnel should report any crime or security violation to the campus Public Safety Office, even though the police may already have been notified, by

calling 392-4111, option 2 or by contacting any of the people listed above under “Important Phone Numbers: Reporting Crime.”

Criminal actions or campus incidents are filed with the Public Safety Office on an Incident Report form. While the rights and privacy of the person reporting the incident will be respected, the Public Safety Office may be required to report certain crime information to local law enforcement. If necessary for the safety of the campus community, certain information may also be disseminated through student mail, faculty/staff newsletters, chapel announcements, the housing department, email, and Portal. Any such announcement would include information designed to aid in the prevention of similar occurrences and to protect the identity of the person reporting.

### **Reporting Crimes to the Creve Coeur Police**

Covenant Seminary is in St. Louis County, and the jurisdictional law enforcement agencies are the Creve Coeur and Town & Country Police Departments. Covenant Seminary has no official mutual agreement with these police departments; however, Covenant Seminary is committed to reporting criminal incidents on campus to local police and to cooperating fully with them on matters that necessitate their intervention. The Public Safety Office will also report to and cooperate with State of Missouri, City of St. Louis, and other law enforcement agencies as necessary.

### **Campus Security Authorities**

Campus Security Authorities are seminary personnel who are required by law to notify the Public Safety Office when they receive credible reports of specific types of crimes committed on Seminary property (including Gulf Drive) and in Conway Park. Campus Security Authorities include all Public Safety personnel (for a list of Public Safety personnel, please contact Jason Robey at (314) 392-4166 or [jason.robey@covenantseminary.edu](mailto:jason.robey@covenantseminary.edu)) and everyone listed under “Important Phone Numbers: Reporting Crime” above. Additionally, seminary officials who have significant responsibility for student and campus activities qualify as campus security authorities. If you have any question about whether a person is a campus security authority, please contact Jason Robey ((314) 392-4166 or [jason.robey@covenantseminary.edu](mailto:jason.robey@covenantseminary.edu)).

### **Voluntary, Confidential Reporting**

Covenant Seminary does not provide an anonymous crime reporting service. For further information on reporting crimes see the “Reporting Criminal Offenses” section above.

### **Professional and Pastoral Counselors Excluded from Reporting Requirements**

In order to ensure that victims have access to confidential counseling, professional and pastoral counselors (as defined by Clery Act regulations) are **not** required to report crimes discussed with them in their roles as counselors. The Public Safety Office, in turn, is not expected to have knowledge of such crimes and is not responsible to report them. Covenant Seminary does not explicitly encourage professional and pastoral counselors to inform counselees of the institution’s crime reporting procedures described under “Reporting Criminal Offenses” above.

### **Preparation of Crime Statistics**

The Public Safety Office is required to publish annually credible reports of specific types of crimes committed on Seminary property (including Gulf Drive) and in Conway Park. The types of crimes in questions are as follows: arson, motor vehicle theft, burglary, aggravated assault, robbery, sex offenses, and criminal homicide. The Public Safety Office is also

required to publish reports of larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property, or any other crime involving bodily injury if it is reported that the crime was a hate crime. Hate crimes are those in which the victim is intentionally selected because of the perpetrator's bias regarding race, gender, religion, sexual orientation, ethnicity/national origin, or disability.

The Public Safety Office will publish credible reports of such crimes whether or not the crimes are reported to the police. The Public Safety Office does not investigate crime reports to determine whether a crime actually occurred, but relies on the expertise of local law enforcement for such investigation. Unless local law enforcement is able to determine that a reported crime did not occur, the Public Safety Office will publish a report of the crime. The Public Safety Office gathers crime reports through direct reporting to Public Safety personnel, reports relayed by Campus Security Authorities (see above), and information gathered from local law enforcement agencies.

### **Fire and Medical Emergencies**

Covenant Seminary relies upon the City of Creve Coeur and the City of Town & Country for emergency fire protection services. Medical emergencies are responded to by these cities as well as medical centers in the surrounding area.

### **Campus Security is a Team Effort**

Covenant Seminary has an open campus. While this affords freedom of movement for the campus community, it also means that access to campus facilities is not limited to members of the campus community. It is essential that all employees and students take precautions to avoid incidents with unwelcome campus visitors. Anyone who is concerned about the behavior of a visitor on campus should immediately contact campus Public Safety personnel (392-4111, option 2) or the West County Dispatch at (314) 737-4600. Students are also urged to keep watch on each other's vehicles and personal possessions and to help control access to the buildings by securing doors and taking notice of strangers in the residence areas.

### **Building Access**

Covenant Seminary has on-staff Public Safety personnel who lock and unlock reserved campus spaces three times daily. Non-residence buildings are locked nightly by campus Public Safety personnel, and they are unlocked during morning rounds beginning at 7:00. Non-residence buildings except Edwards Hall and the Library remain locked throughout the day on Saturday, unless they are being used for weekend classes or events. Edwards Hall is normally open from 8:00-6:00 on Saturdays during the fall and spring semesters. During breaks, holidays, summer and January terms, and to accommodate special events, Edwards Hall hours may vary. All non-residence buildings remain locked throughout the day on Sunday unless they are reserved for an event. Access to these areas after hours is limited to persons who have offices in the buildings or to persons who have obtained permission from appropriate seminary officials or the Public Safety Office. All other persons will be asked to leave the premises.

Access to residential apartments and homes is limited to the residents of the buildings, their guests, and authorized Covenant Seminary personnel who are performing the assigned duties of their position. Keys to residential apartments and homes are issued only to the above parties, and campus residents are urged to lock their doors even when they are home. Residence keys are produced and issued only by the Facilities Department. Under

no circumstances are residents or seminary staff members permitted to have keys duplicated or produced by a hardware store, locksmith, or other outside vendor. All seminary personnel are expected to announce themselves prior to entering any residence area. When non-seminary personnel, outside contractors for example, are scheduled to work in a campus residence, the resident will be given prior notification to expect the non-seminary worker.

### **Crime Prevention Programs**

Covenant Seminary's campus safety program focuses on crime prevention. A major component of this program is the daily Public Safety rounds. Campus Public Safety personnel check all non-residence buildings several times per day to ensure that they are being locked and unlocked at the appropriate times. Any questions or concerns about these rounds, reports of campus lighting that is not working, or questions about traffic control (also see "Parking and Driving" in the *Student Handbook*), may be directed to Jason Robey, Public Safety Supervisor, at (314) 392-4166 or [jason.robey@covenantseminary.edu](mailto:jason.robey@covenantseminary.edu).

The *Housing Handbook* and *Student Handbook* advise students in procedures to avoid becoming victims of crime and to ensure general safety on campus. These procedures are reemphasized and expanded in mandatory on-campus housing meetings once per year. In order to respond to actual incidents or threats, crime prevention announcements may also be made during weekly chapel announcements and in the weekly school newsletter.

### **Non-campus Student Organizations**

Covenant Seminary does not recognize or monitor any non-campus, student organizations.

## **Emergency Notification and Evacuation**

### **Immediate Emergency Notifications**

Emergency Response planning is important for any organization. In recognition of this Covenant Seminary has implemented the following emergency notification procedures.

The campus Public Safety Office will immediately notify the campus community of any report received from federal, state, or local authorities of a significant emergency or dangerous situation threatening the health or safety of students or staff on campus. If such a report made to Covenant Seminary staff is not from a government official but appears credible, it is to be relayed immediately to the Public Safety Office. Public Safety staff members will notify local municipal authorities when appropriate and will attempt to confirm the report by direct observation if it is safe to do so. If Public Safety personnel cannot verify the reported threat, they will ask municipal authorities for assistance. When Public Safety staff members have confirmation of the existence of the reported threat, they will immediately initiate an emergency notification to appropriate members of the campus community. Public Safety staff will determine the content of the notification and the appropriate segments of the campus community to be contacted. The release of a warning would be delayed only if, according to the judgment of the Public Safety staff, the warning would compromise efforts to contain the threat, assist a victim, or otherwise respond to the emergency.

The seminary has designed an Emergency Contact System (ECS) for the rapid distribution of urgent messages. The ECS is an electronic system designed to contact simultaneously by email and by text message all students and staff whose contact information is in the system. Notifications issued by this system will be sent to each staff and student email address on file with human resources. The system will also send a text message to all students and staff who have opted to participate in the electronic text message portion of the system. Students and staff may sign up for text messaging on the Staff and Student Portals and may contact Information Technology Services (392-4111, option 4) for assistance. Emergency Contact System emails to staff members will be sent to their seminary provided email address. Students may check their email address on file by accessing the "Address" link under "Student Data Forms" on the Student Portal. Any warning sent through the ECS will be sent to all people registered in the system.

Other systems available to Public Safety staff for communicating emergency messages are networked campus telephones and walkie-talkies assigned to select staff. Networked VoIP telephones are on the desks of nearly all staff members and in several public spaces in campus buildings. Public Safety staff calling from one of these phones can activate all networked phones simultaneously to broadcast the caller's voice. Walkie-talkies have been assigned to select staff members who receive training to assist in campus emergency response, and the Public Safety Office has continuous access to walkie-talkies that operate on the same frequency.

The Public Safety Office will determine in each case which system or systems described above would be appropriate to communicate emergency notifications to the campus community. Public Safety staff, assisted by departmental walkie-talkies, cell phones, and motor vehicles, may also communicate emergency messages to the campus by word of mouth when necessary.

During an ongoing emergency situation, some or all of the systems described above will also be used to communicate updates to the campus community as deemed appropriate by the Public Safety Office. The Public Safety Office will send updates whenever the developing situation calls for a change in the campus community's activity.

Listed below are the persons responsible for assessing emergencies and sending emergency notifications:

Vice President of Business Administration, Al Li  
Director of Facilities (Public Safety), David Brown  
Facilities Manager (Public Safety), Jason Robey  
Director of Information Technology, Richard Hiers

### **Emergency Response and Evacuation Procedure Testing**

Covenant Seminary has undertaken to conduct annual tests of its emergency response and evacuation procedures. This will be done through annual evacuation drills, table top exercises, and/or systems and equipment tests. Covenant Seminary will publicize its emergency response and evacuation procedures annually in conjunction with one of these tests. After each test, the department conducting the test will document and file a description of the exercise, including the date and time and whether it was announced or unannounced.

### **Timely Reports**

Any Crimes of arson, motor vehicle theft, burglary, aggravated assault, robbery, sex offenses, negligent manslaughter, non-negligent manslaughter, and murder reported to the Public Safety Office and considered by the seminary to represent a serious or continuing threat to students and employees will be reported to the campus community in a timely manner. (Crimes that present immediate danger to the campus community will be handled according the “Immediate Emergency Notification” procedures outlined above rather than the “Timely Report” procedures.) Timely reports will contain information to help members of the community avoid becoming victims of the threat. The appropriate means of communicating these reports will be determined on a case by case basis and may include some or all systems described under “Immediate Emergency Notifications,” as well as student and faculty/staff Portals, the campus newsletter, *Community News*, and chapel announcements.

## **Missing Persons**

Campus residents may designate a person or persons to be notified, should the campus resident be missing, by contacting the Public Safety Supervisor, listed below. This information will be retained in the campus Public Safety Office. To respect confidentiality, the Public Safety Office will only disclose this information in conjunction with a missing person investigation and only to law enforcement officials or to authorized seminary officials within the Public Safety Office and on the President’s Cabinet. Questions about missing person emergency contacts may be directed to the Public Safety Supervisor.

Covenant Theological Seminary is dedicated to notifying local law enforcement and others as appropriate to aid in the location of campus residents who are missing. If anyone suspects that a campus resident is missing, he or she should contact one or more of the following persons:

Public Safety/Dispatcher	(314) 392-4111, option 2
Public Safety Supervisor, Jason Robey	(314) 392-4166 or (314) 713-9964
Director of Facilities Department, David Brown	(314) 392-4165 or (314) 581-8258
Dean of Students, Mike Higgins	(314) 392-4154 or (314) 303-7014
Resident Manager, Sarah Gammage	(314) 304-4626

Upon receiving a report of a missing campus resident, one of the above authorized staff members will inform the person reporting of the following:

1. The seminary takes missing person reports seriously and will employ any

reasonable means available to assist in locating a missing resident.

2. The person reporting is encouraged also to notify the West County Dispatch by calling (314) 737-4600 since the seminary does not have a security department legally capable of conducting criminal investigations.

The authorized staff member will, then, without delay relay the report to the Public Safety Office who will in turn abide by the following procedures:

1. The Public Safety Office will within 24 hours notify local police and will contact any appropriate emergency contacts previously provided by the missing resident if
  - o It receives a report that a campus resident has been missing for 24 hours, or
  - o There is any reason to suspect criminal activity in connection with the resident being missing.
2. If the missing resident is under 18 years of age and is not emancipated and the conditions under #1 above have been met, the Public Safety Office will within 24 hours notify the resident's custodial parent or guardian in addition to local police and any appropriate emergency contacts previously provided by the missing resident.
3. Covenant Seminary will cooperate fully with public law enforcement agencies in any ensuing investigation.

## **Fire Safety Report**

### **Fire Safety Education**

Steps for reducing the risk of fire and for responding in case of a fire are provided in the *Student Handbook*. Covenant Seminary staff are provided training in the use of fire extinguishers upon request.

### **Fire Prevention Policies for Campus Housing**

1. No items are to be stored in the mechanical closets in campus apartments, and items may not be placed near furnace air return vents.
2. Only persons employed by Covenant Seminary may work on or repair heating or air conditioning units or other mechanical equipment in the apartments.
3. No items of any kind are to be left in common hallway areas or on the building stoops.
4. Candles are not permitted in any campus housing unit. Incense, potpourri, and/or other items that generate open flame are prohibited in apartments. Electric potpourri cookers are acceptable.
5. Grills must be used outside and must be pulled away from the building and from under decks before use.
6. Cooking may only be done in the kitchen. This includes cooking done in portable

- appliances such as toasters, rice cookers, electric water pots, and coffee makers.
7. Smoking is prohibited in all seminary-owned housing.
  8. Fire codes strictly prohibit children from playing in apartment building hallways at any time, including winter.

### **Student Housing Evacuation Procedures**

1. Know the location of fire extinguisher and fire exits in your building and know how to use them. Teach your family what to do in case of fire. You can find useful resources at [www.nfpa.org](http://www.nfpa.org), [www.redcross.org](http://www.redcross.org), and [www.usfa.dhs.gov](http://www.usfa.dhs.gov). Training and information are also available through the Housing Office at (314) 392-4164.
2. If the fire alarm sounds, quickly evacuate the building. CAUTION: the building evacuation alarm only rings in the building; *you must also call 911 and report the fire by phone.*
  - a. **Do not try to save possessions.** Exit the building immediately. You may have no more than two minutes to escape safely.
  - b. **Never open doors that are hot to the touch.** Feel a closed door with the back of your hand at the top of the door, the doorknob, and the crack between the door and jamb before opening. Even if the door is cool, brace your shoulder against the door and open cautiously. Be ready to slam the door shut and use a secondary escape route if heat and smoke come in the open door.
  - c. **If smoke, heat, or flames block your exit route,** close yourself in a room with an exterior window and place a towel under the door. If you have a cell phone, call 911 and tell the 911 dispatcher where you are. Open the window—do not break it—at the top and bottom if possible and signal to firefighters with a flashlight or bright colored cloth.
  - d. **Once you are outside the building, do not go back in.** Once you are safely outside, call 911. Notify the 911 dispatcher if someone is still in the building.
  - e. **Avoid smoke.** Smoke is toxic and can disorient and quickly suffocate a victim. *If you cannot avoid escaping through smoke,* crawl under the smoke and cover your mouth.
3. Once outside go immediately to your designated assembly area (see #4 below) and see that everyone is accounted for. If there is a phone available, contact the Public Safety dispatcher at (314) 392-4111, option 2. Keep streets, fire lanes, hydrants and walkways clear for emergency vehicles and crews.
4. Evacuation Areas:
  - a. Residents of apartments 400-441 should assemble behind Edwards Hall at the basketball courts.
  - b. Residents of the Conway Rd. homes should assemble on the grassy area behind the dorm homes.
5. If emergency crews request assistance, assist as you are able.

6. Covenant Seminary emergency response staff may set up an Emergency Command Post near the emergency site. Keep clear of the Command Post unless you have official business. (Please contact Jason Robey at (314) 392-4166 or [jason.robey@covenantseminary.edu](mailto:jason.robey@covenantseminary.edu) with any questions.)
7. DO NOT RETURN TO AN EVACUATED BUILDING unless told to do so by a seminary official, firefighter, or police officer.

### **Reporting Fires**

If you cannot immediately extinguish a fire, evacuate the building and **call the Creve Coeur Fire Department at 911 or (314) 737-4600**. Whether or not Fire Department services are requested, all fires must be reported to the Public Safety Office through one of the following parties:

Public Safety/Dispatcher	(314) 392-4111, option 2
Public Safety Supervisor (Jason Robey)	(314) 392-4166 or (314) 713-9964
Director of Facilities Department (David Brown)	(314) 392-4165 or (314) 581-8258

### **Fire Drills**

No fire drills were conducted in 2010. Regular fire drills are being considered but have not been implemented at this time.

### **Other Planned Improvements**

Additional fire safety training will be incorporated as needed, but has not been planned at this time.

### **Fire Safety and Sprinkler Equipment**

400 Covenant Lane: Each apartment is equipped with a 1.5 hour fire-rated entry door and with a multi-purpose (ABC) fire extinguisher. Fire extinguishers are inspected by housing maintenance staff quarterly and annually by a professional inspection company. The walls, ceilings, and floors of each apartment are also fire rated to prevent the spread of fire. The building has a hardwired smoke detection system which sounds a localized alarm when a detector senses smoke in an area. Detectors are located in each apartment. Additionally, each apartment and all common areas are protected by a water-based sprinkler system. The sprinkler system, when activated, will discharge water from the affected sprinkler head(s) and will activate an audible alarm throughout the building.

406 Covenant Lane: Each apartment is equipped with a 1.5 hour fire-rated entry door and with a multi-purpose (ABC) fire extinguisher. Fire extinguishers are inspected by housing maintenance staff quarterly and annually by a professional inspection company. The walls, ceilings, and floors of each apartment are also fire rated to prevent the spread of fire. The building has a hardwired smoke detection system which sounds a localized alarm when a detector senses smoke in an area. Detectors are located in each

apartment. Additionally, each apartment and all common areas are protected by a water-based sprinkler system. The sprinkler system, when activated, will discharge water from the affected sprinkler head(s) and will activate an audible alarm throughout the building.

412 Covenant Lane: Each apartment is equipped with a 1.5 hour fire-rated entry door and with a multi-purpose (ABC) fire extinguisher. Fire extinguishers are inspected by housing maintenance staff quarterly and annually by a professional inspection company. The walls, ceilings, and floors of each apartment are also fire rated to prevent the spread of fire. The building has a hardwired smoke detection system which sounds a localized alarm when a detector senses smoke in an area. Detectors are located in each apartment. Additionally, each apartment and all common areas are protected by a water-based sprinkler system. The sprinkler system, when activated, will discharge water from the affected sprinkler head(s) and will activate an audible alarm throughout the building.

418 Covenant Lane: Each apartment is equipped with a 1.5 hour fire-rated entry door and with a multi-purpose (ABC) fire extinguisher. Fire extinguishers are inspected by housing maintenance staff quarterly and annually by a professional inspection company. The walls, ceilings, and floors of each apartment are also fire rated to prevent the spread of fire. The building has a hardwired smoke detection system which sounds a localized alarm when a detector senses smoke in an area. Detectors are located in each apartment. Additionally, each apartment and all common areas are protected by a water-based sprinkler system. The sprinkler system, when activated, will discharge water from the affected sprinkler head(s) and will activate an audible alarm throughout the building.

424 Covenant Lane: Each apartment is equipped with a 1.5 hour fire-rated entry door and with a multi-purpose (ABC) fire extinguisher. Fire extinguishers are inspected by housing maintenance staff quarterly and annually by a professional inspection company. The walls, ceilings, and floors of each apartment are also fire rated to prevent the spread of fire. The building has a hardwired smoke detection system which sounds a localized alarm when a detector senses smoke in an area. Detectors are located in each apartment. Additionally, each apartment and all common areas are protected by a water-based sprinkler system. The sprinkler system, when activated, will discharge water from the affected sprinkler head(s) and will activate an audible alarm throughout the building.

430 Covenant Lane: Each apartment is equipped with a 1.5 hour fire-rated entry door and with a multi-purpose (ABC) fire extinguisher. Fire extinguishers are inspected by housing maintenance staff quarterly and annually by a professional inspection company. The walls, ceilings, and floors of each apartment are also fire rated to

prevent the spread of fire. The building has a hardwired smoke detection system which sounds a localized alarm when a detector senses smoke in an area. Detectors are located in each apartment. Additionally, each apartment and all common areas are protected by a water-based sprinkler system. The sprinkler system, when activated, will discharge water from the affected sprinkler head(s) and will activate an audible alarm throughout the building.

441 Covenant Lane: Each apartment is equipped with a 1.5 hour fire-rated entry door and with a multi-purpose (ABC) fire extinguisher. Fire extinguishers are inspected by housing maintenance staff quarterly and annually by a professional inspection company. The walls, ceilings, and floors of each apartment are also fire rated to prevent the spread of fire. The building has a hardwired smoke detection system which sounds a localized alarm when a detector senses smoke in an area. Detectors are located in each apartment. Additionally, each apartment and all common areas are protected by a water-based sprinkler system. The sprinkler system, when activated, will discharge water from the affected sprinkler head(s) and will activate an audible alarm throughout the building.

12304 Conway Rd: The building is equipped with a multi-purpose (ABC) fire extinguisher which is inspected by housing maintenance staff quarterly and annually by a professional inspection company. A hardwired smoke detection system sounds a localized alarm when a detector senses smoke in the area.

12270 Conway Rd: The building is equipped with a multi-purpose (ABC) fire extinguisher which is inspected by housing maintenance staff quarterly and annually by a professional inspection company. A system of battery-operated smoke detectors sounds a localized alarm when a detector senses smoke in the area.

12262 Conway Rd: The building is equipped with two multi-purpose (ABC) fire extinguishers which are inspected by housing maintenance staff quarterly and annually by a professional inspection company. A hardwired smoke detection system sounds a localized alarm when a detector senses smoke in the area.

## **Sexual Misconduct Policy**

Covenant Theological Seminary affirms that all persons, male and female, are created in the image of God, and therefore are entitled to be treated with honor, respect and love. Jesus Christ provides the supreme model for Christian relationships, requiring treatment of others with love and purity. Sexuality is a good gift of God that enhances the whole of life; yet Scripture expressly limits expression of sexual intimacy to heterosexual, monogamous marriage. Violation of marriage vows through unfaithfulness or un-biblical divorce displeases God and damages others. Sexual intimacy outside marriage also

violates God's standards, as may even words, attitudes and thoughts (e.g., pornography). Sexual harassment is therefore also sin, and one that is viewed in our society as a form of discrimination prohibited by federal law.

Sexual misconduct and sexual harassment violate the life of the community and conflict with its purpose. Further, when this misconduct involves or becomes known to those outside the seminary community, it dishonors the name of Christ and of the seminary. Therefore, these sins will be viewed as serious offenses that will be subject to appropriate disciplinary and other measures.

Allegations of sexual misconduct or harassment will be treated as any other allegations of serious misconduct. Complaints will be immediately and thoroughly investigated. If it is determined that sexual misconduct or harassment has occurred, prompt and appropriate disciplinary action will be taken up to and including termination (of an employee) and/or expulsion (of a student). The Seminary will not retaliate or permit retaliation (including termination of employment) for an allegation of sexual harassment or misconduct in good faith (i.e., not frivolously, maliciously, or with vengeful intent).

For any criminal sexual offense, the sanctions available to the school would include permanent dismissal from the seminary. The seminary may also refer cases to the proper law enforcement authorities for arrest and prosecution. Disciplinary measures will be administered consistent with local, state and federal laws.

Both the accuser and accused are entitled to the same opportunities to have others present during a disciplinary proceeding, and both will be informed of the school's final determination in any school disciplinary proceeding with respect to the alleged sexual offense and any sanction that is imposed against the accused.

## **Sexual Assault**

### **Reporting**

Any victim of rape, acquaintance rape, or other forcible or non-forcible sex offense is strongly encouraged to make a report to the Creve Coeur Police Department (call 911 or 737-4600), or the local law enforcement authorities where the offense occurred.

Campus Public Safety personnel or the Dean of Students will assist a student in notifying these authorities, if requested. The Dean of Students may be reached by dialing (314) 392-4154 or (314) 303-7014. Public Safety personnel may be reached at (314) 392-4111, option 2.

Other options for reporting the offense are the Rape Hotline at (314) 531-7273 and the Sexual Assault/Abuse Hotline (314) 531-2003.

The victim is also strongly encouraged to report the offense to the Public Safety Office by calling 392.4111, option 2. Details of the report including the victim's identity will not be released outside the Public Safety Office, except to the Dean of Students and to cooperate with law enforcement personnel involved in an investigation of the crime.

If medical attention is required, the closest emergency room to the seminary is at St. John's Mercy Medical Center, just east of the seminary on Conway Road. If requested, Public Safety personnel can arrange for transport and someone to accompany you. It is good to remember the importance of preserving evidence for proof of a criminal offense. Do not bathe, change clothes, or use mouthwash before the exam.

### **Counseling Services**

Counseling services for victims of sexual offenses are available both on and off campus. Contact the Director of Student Life, Mark McElmurry at (314) 392-4153 for a referral, or contact one of the following:

Rape Hotline	(314) 531-7273
Sexual Assault/Abuse Hotline	(314) 531-2003
Wellspring Christian Counseling (Kirk of the Hills)	(314) 878-5425
Crossroads Counseling	(314) 469-5522
New Hope Counseling	(636) 394-7015
Covenant Seminary Counseling Services	(314) 434-4044, ext. 4208

### **Living Arrangements**

The seminary will change a victim's academic and living situations after a sex offense if changes are requested by the victim and are reasonably available for example, moving a campus resident to another building or adjusting the victim's class schedule would be considered.

### **Prevention**

The seminary has undertaken a program to promote awareness of sexual misconduct, sexual harassment, rape, acquaintance rape and other forcible and non-forcible sexual offenses. This program is designed to ensure that students and employees of the seminary are well informed regarding these issues and know what actions to take if an offense occurs. Faculty and other speakers will speak to issues of sexuality at ministry luncheons sponsored during the school year. Also, a trained counselor in sexuality issues or a local law enforcement official may speak on campus at an open meeting of staff and students.

## **Sex Offenders on Campus**

Under the Campus Sex Crimes Prevention Act, persons required to register under a state offender registration program must notify the state concerning each post-secondary school at which the offender works or is a student. In Missouri, sex offenders must register with the police department in the city or county in which they live or work. To view or purchase a registry list, contact one of the following:

St. Louis City Police  
1200 Clark Ave., Room 114  
St. Louis, MO 63103  
(314) 444-5555

St. Louis County Police  
7900 Forsyth, Record Room

Clayton, MO 63105  
(314) 889-2341

The state of Missouri provides a registered sex offender internet site by counties located at:  
<http://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/CRID/SOR/SORPage.html>

Additional Information is available through the national registrant web site at:  
<http://www.nsopr.gov/>.

To inquire about sex registrants, contact the following:  
St. Louis County Sheriff's Office at (314) 615-4724  
St. Charles County Sheriff's Office at (636) 949-0809

## **Alcohol and Drug Use Policy**

The seminary prohibits the unlawful possession, use, or distribution of drugs by students and employees. The seminary through its campus Public Safety Office will involve local law enforcement officials for suspected illegal drug violations on the school's property or as part of the school's activities. Any student charged with possession, use or distribution of illegal drugs will be immediately placed on disciplinary probation pending legal outcome of the charge. If a student is found guilty, it will be recommended that the student be suspended for a time period to be determined according to the seriousness of the offense. Readmission after such an offense will involve evidence of genuine repentance with a disciplinary, probationary status for at least one semester. Other consequences such as non-recommendation for placement and non-awarding of degrees could also result.

The seminary believes that, in view of the widespread abuse of alcohol in our culture, the corporate life of the seminary community is not enhanced by the public use of alcoholic beverages. Hence, consumption of alcoholic beverages in public places on campus is not permitted. This policy is in keeping with the advice of the 1980 and 1983 General Assemblies of the Presbyterian Church in America, stating that although requiring total abstinence "would go beyond the requirements of scripture," the requirements of "love and wisdom ... may lead to individual decisions to curb or refrain from the use" of alcohol. A student found guilty of violating the explicit prohibitions of this paragraph will be subject to a \$200 fine and may be placed on disciplinary probation for one semester. A second offense could result in a one-semester suspension with mandatory counseling before readmission is considered.

Students convicted of drug use or possession may lose eligibility for student loans. See the Financial Aid Director for details.

Further information regarding prevention and consequences of drug and alcohol abuse may be found through the following sources:

- Higher Education Center for Alcohol and Drug Prevention  
Website: <http://www.higheredcenter.org> Phone: 800-676-1730

- DEA's Controlled Substance Act:  
<http://www.deadiversion.usdoj.gov/21cfr/21usc/index.html>
- DEA's publication *Drugs of Abuse*:  
[http://www.justice.gov/dea/pubs/drugs\\_of\\_abuse.pdf](http://www.justice.gov/dea/pubs/drugs_of_abuse.pdf)

### **Counseling Assistance**

Students seeking counseling services and referrals should contact Mark McElmurry, Director of Student Life, at (314) 392-4153. Alcohol and drug abuse programs are available through St. Johns Hospital as out-patient only at (314) 251-6565.

For off-campus assistance, the following organizations provide local referrals and information on alcohol or drug abuse through nation-wide hot-line services:

<u>Organizations</u>	<u>Toll Free Number</u>
Alcohol and Drug Referrals (AdCare Hospital)	(800) 252-6465
Alcoholics' Anonymous	(314) 647-3677
Al-Anon Family Group	(314) 645-1572
The National Council on Alcoholism	(314) 962-3456
Substance Abuse & Mental Health Services Administration	(800) 662-HELP

### **Legal Sanctions**

Because of the harmful effects of alcohol and drug abuse, local, state, and federal governments have enacted laws making it a criminal offense to unlawfully possess, use or distribute illicit drugs or alcohol. These laws cover the "one time," "social," or "recreational" users, as well as the alcoholic and drug addict. Covenant Seminary will refer any student or employee found to be in violation of these laws, including laws regarding underage drinking, to local authorities and will also consider appropriate disciplinary action. In order to assist you in understanding the potential legal implications of such conduct, a summary of the criminal sanctions that may be imposed under local, state, and federal laws is provided below.

#### Alcohol:

Missouri: Any person under the age of 21 who purchases or attempts to purchase or has in his or her possession any intoxicating liquor is guilty of a misdemeanor and may, upon conviction, be punished by a fine between \$50 and \$1,000 or by imprisonment for up to 1 year, or both. Persons who knowingly furnish alcohol to minors are also guilty of a misdemeanor and subject to the same sanctions.

#### Illicit Drugs:

The severity of sanctions imposed for both possession and distribution offenses depends on the quantity of drugs, prior convictions, and whether death or serious injury resulted. Sanctions may be increased for offenses that involve distribution to minors or occur on or near Seminary premises. In addition, other federal laws require or permit forfeiture of personal or real property used to illegally possess, facilitate possession, transport or conceal a controlled substance. A person's right to purchase or receive a firearm or federal benefits, such as student loans, grants, contracts, or professional or commercial licenses may also be revoked or denied as a result of a drug conviction.

Missouri Law: The penalty for persons convicted of possession of illicit drugs in Missouri includes a prison sentence up to 7 years and a maximum fine of \$15,000, unless an offense involves smaller quantities (35 GMS. or less), which is punishable from 1 to 3 years in prison and a fine of \$5,000. See also <http://www.moga.mo.gov/STATUTES/C195.HTM>.

Federal law: A chart of federal penalties for possession of illicit drugs is included in Appendix 1 and is also available at the following website address:  
<http://www.usdoj.gov/dea/agency/penalties.htm>.

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Any questions concerning this report and these security and safety guidelines may be directed to Jason Robey, Public Safety Supervisor, (314)392-4166 or David Brown, Director of the Facilities Department, at (314)392-4165.

# Appendix 1

## Federal Trafficking Penalties

DRUG/SCHEDULE	QUANTITY	PENALTIES	QUANTITY	PENALTIES
Cocaine (Schedule II)	500 - 4999 gms mixture	<b>First Offense :</b>	5 kgs or more mixture	<b>First Offense :</b>
Cocaine Base (Schedule II)	28-279 gms mixture	Not less than 5 yrs., and not more than 40 yrs. If death or serious injury, not less than 20 or more than life. Fine of not more than \$5 million if an individual, \$25 million if not an individual	280 gms or more mixture	Not less than 10 yrs., and not more than life. If death or serious injury, not less than 20 or more than life. Fine of not more than \$10 million if an individual, \$50 million if not an individual.
Fentanyl (Schedule II)	40 - 399 gms mixture		400 gms or more mixture	
Fentanyl Analogue (Schedule I)	10 - 99 gms mixture	<b>Second Offense:</b> Not less than 10 yrs., and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$8 million if an individual, \$50 million if not an individual	100 gms or more mixture	<b>Second Offense:</b> Not less than 20 yrs., and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.
Heroin (Schedule I)	100 - 999 gms mixture		1 kg or more mixture	
LSD (Schedule I)	1 - 9 gms mixture		10 gms or more mixture	<b>2 or More Prior Offenses:</b> Life imprisonment
Methamphetamine (Schedule II)	5 - 49 gms pure or 50 - 499 gms mixture		50 gms or more pure or 500 gms or more mixture	
PCP (Schedule II)	10 - 99 gms pure or 100 - 999 gms mixture		100 gms or more pure or 1 kg or more mixture	

**PENALTIES**

<p>Other Schedule I &amp; II drugs (and any drug product containing Gamma Hydroxybutyric Acid)</p>	<p>Any amount</p>	<p><b>First Offense:</b> Not more than 20 yrs. If death or serious injury, not less than 20 yrs., or more than Life. Fine \$1 million if an individual, \$5 million if not an individual.</p> <hr/> <p><b>Second Offense:</b> Not more than 30 yrs. If death or serious injury, not more than 15 yrs. Fine \$2 million if an individual, \$10 million if not an individual</p>
<p>Other Schedule III drugs</p>	<p>Any amount</p>	<p><b>First Offense:</b> Not more than 10 years. If death or serious injury, not more than 15 yrs. Fine not more than \$500,000 if an individual, \$2.5 million if not an individual.</p> <hr/> <p><b>Second Offense:</b> Not more than 20 yrs. If death or serious injury, not more than 30 yrs. Fine not more than \$1.5 million if an individual, \$5 million if not an individual</p>
<p>All other Schedule IV drugs</p>	<p>Any amount</p>	<p><b>First Offense:</b> Not more than 5 years. Fine not more than \$250,000 if an individual, \$1 million if not an individual.</p>
<p>Flunitrazepam (Schedule IV)</p>	<p>Less than 1 gm</p>	<p><b>Second Offense:</b> Not more than 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if not an individual.</p>
<p><b>All Schedule V drugs</b></p>	<p><b>Any amount</b></p>	<p><b>First Offense: Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual.</b></p> <hr/> <p><b>Second Offense :</b> Not more than 4 yrs. Fine not more than \$200,000 if an individual, \$500,000 if not an individual</p>

**Federal Trafficking Penalties - Marijuana**

DRUG	QUANTITY	1 <sup>st</sup> OFFENSE	2 <sup>nd</sup> OFFENSE*
Marijuana (Schedule I)	1,000 kg or more mixture; or 1,000 or more plants	Not less than 10 years, not more than life	Not less than 20 years, not more than life
		If death or serious injury, not less than 20 years, not more than life	If death or serious injury, mandatory life
		Fine not more than \$4 million if an individual, \$10 million if other than an individual	Fine not more than \$8 million if an individual, \$20 million if other than an individual
Marijuana (Schedule I)	100 kg to 999 kg mixture; or 100 to 999 plants	Not less than 5 years, not more than 40 years	Not less than 10 years, not more than life
		If death or serious injury, not less than 20 years, not more than life	If death or serious injury, mandatory life
		Fine not more than \$2 million if an individual, \$5 million if other than an individual	Fine not more than \$4 million if an individual, \$10 million if other than an individual
Marijuana (Schedule I)	more than 10 kgs hashish; 50 to 99 kg mixture	Not more than 20 years	Not more than 30 years
		If death or serious injury, not less than 20 years, not more than life	If death or serious injury, mandatory life
	more than 1 kg of hashish oil; 50 to 99 plants	Fine \$1 million if an individual, \$5 million if other than an individual	Fine \$2 million if an individual, \$10 million if other than individual
Marijuana (Schedule I)	1 to 49 plants; less than 50 kg	Not more than 5 years	Not more than 10 years
		Fine not more than \$250,000, \$1 million other than individual	Fine \$500,000 if an individual, \$2 million if other than individual
Hashish (Schedule I)	10 kg or less		
Hashish Oil (Schedule I)	1 kg or less		

\*The minimum sentence for a violation after two or more prior convictions for a felony drug offense have become final is a mandatory term of life imprisonment without release and a fine up to \$8 million if an individual and \$20 million if other than an individual.

## Appendix 2

### Commonly Abused Drugs

Substances: Category and Name	Examples of <i>Commercial</i> and Street Names	<a href="#">DEA Schedule*</a> / <a href="#">How Administered**</a>	<i>Intoxication Effects/Potential Health Consequences</i>
<b>Cannabinoids</b>			<i>euphoria, slowed thinking and reaction time, confusion, impaired balance and coordination/cough, frequent respiratory infections; impaired memory and learning; increased heart rate, anxiety; panic attacks; tolerance, addiction</i>
hashish	boom, chronic, gangster, hash, hash oil, hemp	I/swallowed, smoked	
marijuana	blunt, dope, ganja, grass, herb, joints, Mary Jane, pot, reefer, sinsemilla, skunk, weed	I/swallowed, smoked	
<b>Depressants</b>			<i>reduced anxiety; feeling of well-being; lowered inhibitions; slowed pulse and breathing; lowered blood pressure; poor concentration/fatigue; confusion; impaired coordination, memory, judgment; addiction; respiratory depression and arrest; death</i>  <i>Also, for barbiturates—sedation, drowsiness/depression, unusual excitement, fever, irritability, poor judgment, slurred speech, dizziness, life-threatening withdrawal</i>  <i>for benzodiazepines—sedation, drowsiness/dizziness</i>  <i>for flunitrazepam—visual and gastrointestinal disturbances, urinary retention, memory loss for the time under the drug's effects</i>  <i>for GHB—drowsiness, nausea/vomiting, headache, loss of consciousness, loss of reflexes, seizures, coma, death</i>  <i>for methaqualone—euphoria/depression, poor reflexes, slurred speech, coma</i>
barbiturates	<i>Amytal, Nembutal, Seconal, Phenobarbital:</i> barbs, reds, red birds, phennies, tooies, yellows, yellow jackets	II, III, V/injected, swallowed	
benzodiazepines (other than flunitrazepam)	<i>Ativan, Halcion, Librium, Valium, Xanax:</i> candy, downers, sleeping pills, tranks	IV/swallowed, injected	
<a href="#">flunitrazepam***</a>	<i>Rohypnol:</i> forget-me pill, Mexican Valium, R2, Roche, roofies, roofinol, rope, rophies	IV/swallowed, snorted	
<a href="#">GHB***</a>	<i>gamma-hydroxybutyrate:</i> G, Georgia home boy, grievous bodily harm, liquid ecstasy	I/swallowed	
methaqualone	<i>Quaalude, Sopor, Parest:</i> ludes, mandrex, quad, quay	I/injected, swallowed	
<b>Dissociative Anesthetics</b>			<i>increased heart rate and blood pressure, impaired motor function/memory loss; numbness; nausea/vomiting</i>  <i>Also, for ketamine—at high doses, delirium, depression, respiratory depression and arrest</i>  <i>for PCP and analogs—possible decrease in blood pressure and heart rate, panic, aggression, violence/loss of appetite, depression</i>
ketamine	<i>Ketalar SV:</i> cat Valiums, K, Special K, vitamin K	III/injected, snorted, smoked	
PCP and analogs	<i>phencyclidine:</i> angel dust, boat, hog, love boat, peace pill	I, II/injected, swallowed, smoked	
<b>Hallucinogens</b>			<i>altered states of perception and feeling; nausea; persisting</i>
LS D	<i>lysergic acid</i>	I/swallowed	

	<i>diethylamide</i> : acid, blotter, boomers, cubes, microdot, yellow sunshines	absorbed through mouth tissues	<i>perception disorder (flashbacks)</i>
mescaline	buttons, cactus, mesc, peyote	I/swallowed, smoked	<i>Also, for LSD and mescaline—increased body temperature, heart rate, blood pressure; loss of appetite, sleeplessness, numbness, weakness, tremors</i>
psilocybin	magic mushroom, purple passion, shrooms	I/swallowed	<i>for LSD—persistent mental disorders</i>  <i>for psilocybin—nervousness, paranoia</i>

**Opioids and Morphine Derivatives**

codeine	<i>Empirin with Codeine, Fiorinal with Codeine, Robitussin A-C, Tylenol with Codeine</i> : Captain Cody, schoolboy; (with glutethimide) doors & fours, loads, pancakes and syrup	II, III, IV, V/injected, swallowed	<i>pain relief, euphoria, drowsiness/nausea, constipation, confusion, sedation, respiratory depression and arrest, tolerance, addiction, unconsciousness, coma, death</i>  <i>Also, for codeine—less analgesia, sedation, and respiratory depression than morphine</i>  <i>for heroin—staggering gait</i>
fentanyl and fentanyl analogs	<i>Actiq, Duragesic, Sublimaze</i> : Apache, China girl, China white, dance fever, friend, goodfella, jackpot, murder 8, TNT, Tango and Cash	I, II/injected, smoked, snorted	
heroin	<i>diacetyl-morphine</i> : brown sugar, dope, H, horse, junk, skag, skunk, smack, white horse	I/injected, smoked, snorted	
morphine	<i>Roxanol, Duramorph</i> : M, Miss Emma, monkey, white stuff	II, III/injected, swallowed, smoked	
opium	<i>laudanum, paregoric</i> : big O, black stuff, block, gum, hop	II, III, V/swallowed, smoked	
oxycodone HCL	<i>Oxycontin</i> : Oxy, O.C., killer	II/swallowed, snorted, injected	
hydrocodone bitartrate, acetaminophen	<i>Vicodin</i> : vike, Watson-387	II/swallowed	

**Stimulants**

amphetamine	<i>Biphedamine, Dexedrine</i> : bennies, black beauties, crosses, hearts, LA turnaround, speed, truck drivers, uppers	II/injected, swallowed, smoked, snorted	<i>increased heart rate, blood pressure, metabolism; feelings of exhilaration, energy, increased mental alertness/rapid or irregular heart beat; reduced appetite, weight loss, heart failure, nervousness, insomnia</i>
cocaine	<i>Cocaine hydrochloride</i> : blow, bump, C, candy, Charlie, coke, crack, flake, rock, snow, toot	II/injected, smoked, snorted	<i>Also, for amphetamine—rapid breathing/tremor, loss of coordination; irritability, anxiousness, restlessness, delirium, panic, paranoia, impulsive behavior, aggressiveness, tolerance, addiction, psychosis</i>
MDMA (methylenedioxy-methamphetamine)	Adam, clarity, ecstasy Eve Inver's	I/swallowed	

methamphetamine	speed, peace, STP, X, XTC <i>Desoxyn</i> : chalk, crank, crystal, fire, glass, go fast, ice, meth, speed	II/injected, swallowed, smoked, snorted	<i>for cocaine</i> —increased temperature/chest pain, respiratory failure, nausea, abdominal pain, strokes, seizures, headaches, malnutrition, panic attacks
methylphenidate (safe and effective for treatment of ADHD)	<i>Ritalin</i> : JIF, MPH, R-ball, Skippy, the smart drug, vitamin R	II/injected, swallowed, snorted	<i>for MDMA</i> —mild hallucinogenic effects, increased tactile sensitivity, empathic feelings/impaired memory and learning, hyperthermia, cardiac toxicity, renal failure, liver toxicity
nicotine	cigarettes, cigars, smokeless tobacco, snuff, spit tobacco, bidis, chew	not scheduled/smoked, snorted, taken in snuff and spit tobacco	<i>for methamphetamine</i> —aggression, violence, psychotic behavior/memory loss, cardiac and neurological damage; impaired memory and learning, tolerance, addiction  <i>for nicotine</i> —additional effects attributable to tobacco exposure; adverse pregnancy outcomes; chronic lung disease, cardiovascular disease, stroke, cancer, tolerance, addiction

#### Other Compounds

anabolic steroids	<i>Anadrol, Oxandrin, Durabolin, Depo-Testosterone, Equipoise</i> : roids, juice	III/injected, swallowed, applied to skin	<i>no intoxication effects</i> /hypertension, blood clotting and cholesterol changes, liver cysts and cancer, kidney cancer, hostility and aggression, acne; in adolescents, premature stoppage of growth; in males, prostate cancer, reduced sperm production, shrunken testicles, breast enlargement; in females, menstrual irregularities, development of beard and other masculine characteristics
Dextromethorphan (DXM)	<i>Found in some cough and cold medications; Robotripping, Robo, Triple C</i>	not scheduled/swallowed	<i>Dissociative effects, distorted visual perceptions to complete dissociative effects</i> /for effects at higher doses see 'dissociative anesthetics'
inhalants	<i>Solvents (paint thinners, gasoline, glues), gases (butane, propane, aerosol propellants, nitrous oxide), nitrites (isoamyl, isobutyl, cyclohexyl): laughing gas, poppers, snappers, whippets</i>	not scheduled/inhaled through nose or mouth	<i>stimulation, loss of inhibition; headache; nausea or vomiting; slurred speech, loss of motor coordination; wheezing/unconsciousness, cramps, weight loss, muscle weakness, depression, memory impairment, damage to cardiovascular and nervous systems, sudden death</i>

\* Schedule I and II drugs have a high potential for abuse. They require greater storage security and have a quota on manufacturing, among other restrictions. Schedule I drugs are available for research only and have no approved medical use; Schedule II drugs are available only by prescription (unrefillable) and require a form for ordering. Schedule III and IV drugs are available by prescription, may have five refills in 6 months, and may be ordered orally. Some Schedule V drugs are available over the counter.

*\*\* Taking drugs by injection can increase the risk of infection through needle contamination with staphylococci, HIV, hepatitis, and other organisms.*

*\*\*\* Associated with sexual assaults.*

## **APPENDIX 2 (cont.)**

### **Alcohol Effects**

Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including spouse and child abuse. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described.

Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Alcohol withdrawal can be life threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than other youngsters of becoming alcoholics.